

Umpqua Community College  
Student Handbook  
1973-1974



### ABOUT THE COVER

Pictured on the cover of this years handbook are two Umpqua students, Ryan Sullivan and Sue Danchok. The photo was taken in front of the Campus Center in the Spring of '72.



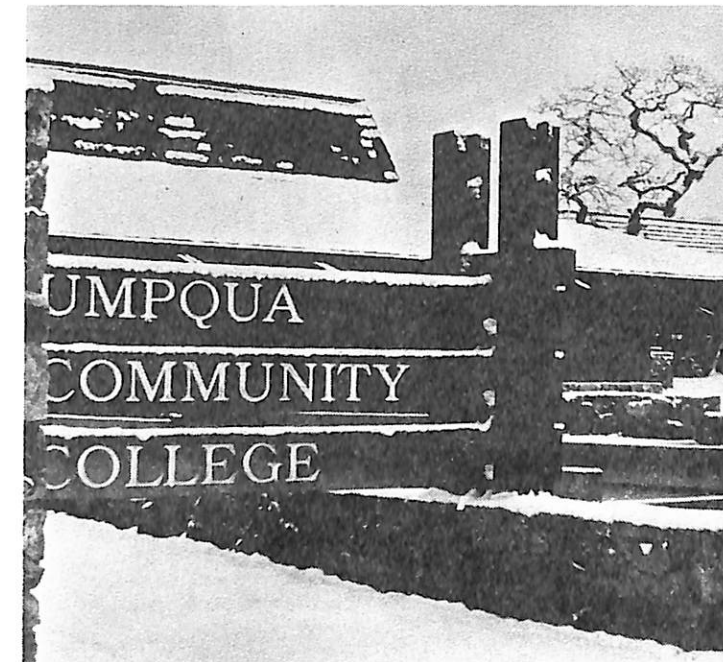


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## FALL TERM 1973

Registration and Advising	
Conferences .....	August 6-September 21
Classes Begin .....	September 24
Last Day to Register or Change Classes .....	October 3
Last Day to Withdraw Without Approval .....	October 19
Veterans Day Vacation .....	October 22
Thanksgiving Vacation .....	November 22-25
Final Exam Week .....	December 10-14
End of Fall Term Classes .....	December 14
Christmas Vacation .....	December 15-January 2



## SPRING TERM 1974

Registration and Advising	
Conference .....	February 11-March 22
Late Registration .....	March 25
Classes Begin .....	March 26
Last Day to Register to Change Classes .....	April 5
Last Day to Withdraw Without Approval .....	April 19
Memorial Day Vacation .....	May 27
Final Exam Week .....	June 3-7
End of Spring Term Classes .....	June 7
Commencement .....	June 9

Three



## WINTER TERM 1974

Registration and Advising	
Conferences .....	November 12-December 28
Late Registration .....	January 2
Classes Begin .....	January 3
Last Day to Registrar or Change Classes .....	January 11
Last Day to Withdraw Without Approval .....	January 25
Final Examinations .....	March 13-15
End of Winter Term Classes .....	March 15
Spring Vacation .....	March 16-24





# UCC Board and President



HARRY JACOBY, President Umpqua Community College



LOIS SOULIA was recently appointed to fill an interim vacancy, taking the position of Bob Beardsley on the College Board.



COLLEGE BOARD OF DIRECTORS, left to right: Bob Beardsley, chairman, Ray Coffenberry, Ken Knechtel, Wayne Crooch, Grant Levins, President Jacoby, Bill Markham, and Harold Cooley.

# College Administration



BERT YOUNG, Business Manager



LEO CRISMAN, Dean of Instruction



CHUCK PLUMMER, Dean of Admissions



BOB MOLDENHAUER, Dean of Occupational and Continuing Education





# People To See About

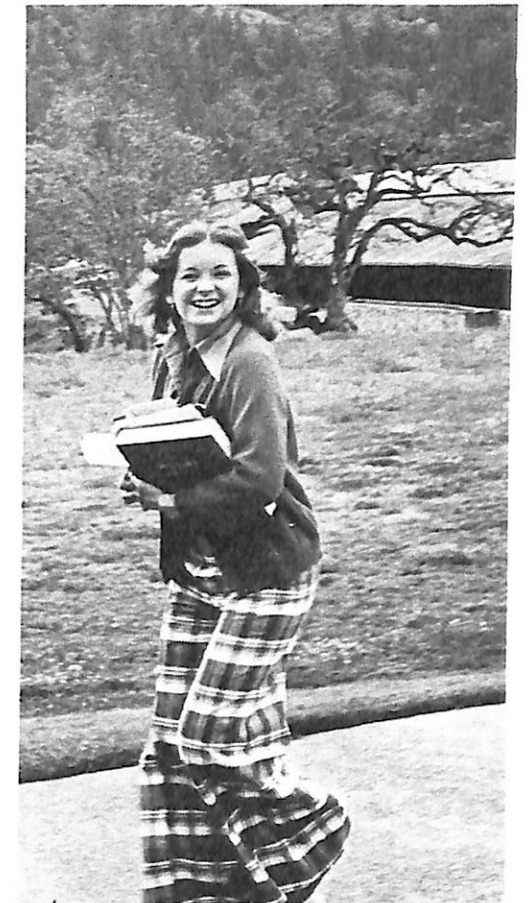
Absences ..... Instructors or Deans  
 Academic Advising ..... Counseling Staff  
 Academic Records ..... Mr. Plummer  
 Activities ..... Vickey Mackey V.P., Mr. West  
 Adding or Dropping Classes ..... Registrar's Office  
 Admissions ..... Mr. Plummer  
 Athletics ..... Mr. Alexander, Mr. Perkins  
 Audio-Visual ..... Library  
 Band ..... Instructor  
 Bookstore ..... Mr. Tomasovic  
 Business Office ..... Mr. Young, Mrs. Gubser  
 Campus Center ..... Mr. West  
 Career Information ..... Counseling Center  
 Chorus ..... Instructor  
 Clubs ..... Mr. West  
 College-Community Activities Scheduling ..... Mr. West  
 Continuing Education Courses ..... Mr. Wells  
 Counseling ..... Counseling Center  
 Course Challenge ..... Deans  
 Credit Evaluation ..... Mr. Plummer  
 Draft Deferments ..... Registrar's Office  
 Draft & Military Information ..... Counseling Center  
 Degrees ..... Deans  
 Employment ..... Counseling Center  
 Financial Aid ..... Mrs. Knudtson

Food Service ..... Mr. West  
 Grade Reports ..... Registrar's Office  
 Graduation ..... Mr. Plummer  
 Housing ..... Counseling Center  
 Job Placement ..... Mrs. Oberst  
 Library ..... Mrs. Moody  
 Lost and Found ..... Student Services Office  
 Lower Division Transfer Courses ..... Mr. Crisman  
 Parking ..... Mr. Young  
 Poster Approval ..... Student Services Office  
 Publications ..... Mr. West  
 Rally Squad ..... Mr. West  
 Recreation Room ..... Mr. West  
 Scholarships ..... Mrs. Knudtson, Mr. Plummer  
 Social Security Benefits ..... Mr. Plummer  
 Student Government .. Trent Breitenbucher, ASB President  
 Student Lounge ..... Mr. West  
 Telephones ..... Library Foyer, Campus Center Foyer  
 Testing ..... Mr. Newey  
 Transcripts ..... Registrar's Office  
 Veteran's Benefits ..... Mr. Plummer  
 Vocational-Technical Courses ..... Mr. Moldenhauer  
 Withdrawal from College ..... Mr. Plummer  
 Withdrawal from Course ..... Counseling Center  
 Work-Study Placement ..... Counseling Center



# Definitions

**ACADEMIC YEAR**—Three terms, approximately 12 weeks each, beginning in September and ending in early June.  
**ASSOCIATE IN SCIENCE DEGREE**—Degree awarded after satisfactory completion of a two year vocational-technical program.  
**ASSOCIATE IN ARTS DEGREE**—Degree conferred after satisfactory completion of a full two year schedule of college transfer courses.  
**AUDIT**—To attend a course without receiving credit. Audits can be identified on transcripts. (U.C.C. does not permit auditing.)  
**BACHELOR OF ARTS DEGREE**—A college degree awarded after completion of a four year course including a foreign language.  
**BACHELOR OF SCIENCE DEGREE**—A college degree awarded after completion of a four year course not including a foreign language.  
**CERTIFICATE**—Recognizes the completion of a course or prescribed program of less than one year's duration.  
**CHALLENGE COURSE**—A student may petition for the right to receive credit for a course on the basis of previous experience or study.  
**CLASS HOUR**—Time class meets.  
**CLOCK HOURS**—Actual time in hours that a class meets.  
**FRESHMAN**—Regular first year student; one with 0-41 earned credit hours.  
**FULL-TIME STUDENT**—One registered for 12 or more term hours.  
**GRADE POINT AVERAGE (GPA)**—Total number of grade points received for A, B, C, D, or F grade divided by total term hours, computed by multiplying number of credit hours times points allowed for grade received in a course, adding the total points for all courses and dividing by credit hours carried.  
**HONOR ROLL**—Lists of students achieving academic distinction; Dean's list 3.0-3.49; President's list 3.5-4.0.  
**INCOMPLETE GRADE**—An indication of unfulfilled course requirements; achieved by agreement between student and instructor as to content and time of make-up.  
**LOWER DIVISION**—College transfer credit courses for the first two years of academic credit.  
**MAJOR**—A principal area of study chosen by a student for a degree.  
**NON-TRANSFERABLE**—Course credits which are not acceptable toward graduation in a four-year liberal arts or professional college program.  
**OUT-OF-DISTRICT**—A student not a resident of the Douglas County area Education District, but residing in the state.  
**OUT-OF-STATE**—A student not a legal resident of the State of Oregon.  
**PART-TIME STUDENT**—One registered for 11 hours or less.  
**PRE-REGISTRATION CONFERENCE**—A scheduled meeting with an advisor before a student enrolls each term.  
**PREREQUISITE**—Background necessary for registration in particular course.  
**QUARTER**—Same as a term.  
**SEMESTER**—Approximately 18 weeks when the academic year is divided into two instead of three parts.  
**SEQUENCE**—Three closely related subject courses extending in order through the three terms of the academic year.  
**SOPHOMORE**—Regular second year student who has completed 42 term hours in an academic or 45 term units in a technical program.  
**SPECIAL STUDENT**—One who fails in some respect to meet the requirements for regular standing or who isn't enrolled to progress toward graduation.  
**SUSPENSION**—Disqualification from attendance rights. The college administration has discretionary authority to suspend.  
**TECHNICAL PROGRAM**—A two year course designed to prepare students for employment in technical or vocational fields.  
**TERM**—Approximately 12 weeks or 1/3 of an academic year.  
**TLN (Term Line Number)**—Each course for each term has a number, in sequence; an identification number for the computer.  
**TUITION**—Stipulated fees charged for full or part-time registration.  
**UPPER DIVISION**—College credit courses for the last two academic years of a four year program.  
**VOCATIONAL PROGRAM**—One year program in vocational-technical field.  
**WAIVER**—Being excused from course when proficiency is demonstrated.  
**WITHDRAWAL**—Discontinuing a course. To withdraw, a student must file an official form in the registrar's office.





# Academic Regulations

## ADMISSION

Umpqua Community College maintains an "open door" admission policy, accepting students who provide evidence of suitable preparation for work at the college level. To qualify for regular admission as a full-time student, persons must present evidence of high school graduation or the equivalent. Persons 18 years of age or older who do not meet this requirement are granted special admission and may complete up to 45 hours prior to qualification as a regular student by earning an adult high school diploma or a GED certificate, or through petition to the appropriate Dean. Students less than 18 years of age may be admitted with mutual approval of their high school principal and the college.

## PROCEDURES FOR ADMISSION

To be officially admitted to the college, students must complete the following procedures:

1. Submit the Application for Admission to Umpqua Community College prior to the registration period.
2. Submit a record of previous education. The applicant should contact the high school or all colleges where work was completed and request that an official transcript be sent to Admissions, Umpqua Community College, P.O. Box 967, Roseburg, Oregon 97470.
3. File the Medical Clearance Form, if major requirements or educational plans include physical education courses.



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## REGISTRATION

Informal registration is held in conjunction with academic advising conferences during a six-week period prior to the beginning of each quarter. Students may obtain schedule approval, complete registration forms, and pay tuition and fees during this period. Classes will be reserved only after all registration procedures are completed.



## PROGRAM APPROVAL

To insure students' normal progress toward degrees and certificates, the college requires that each student carrying seven or more credit hours secure approval of his term schedule from a Dean or Counselor. Fall term appointments for program-planning conferences may be arranged after August 1. For winter and spring terms conferences are not required, but may be scheduled within three weeks prior to the beginning of classes.

## COURSE CHANGES AND WITHDRAWALS

A student who registers for a course is considered to be in attendance IF A STUDENT DISCONTINUES WITHOUT FILING THE OFFICIAL WITHDRAWAL FORM. HE MAY RECEIVE A GRADE OF "F" IN ANY COURSE IN WHICH HE IS ENROLLED.

During the first four weeks of the term, the student is free to drop or change classes by completing the necessary forms in the Registrar's office. After that time, a student must secure counselor and instructor approval in order to withdraw from a course or courses. No withdrawals will be permitted after the Friday preceding final exam week.

If a student's absences clearly jeopardize his prospect of successfully completing a course, the instructor may withdraw the student from that course. However, the student should not assume that he will be withdrawn if he does not attend classes. The student will be notified by the Registrar's office. Each instructor has the option of setting attendance requirements for his classes.

## PROBATION POLICIES

If the term or accumulated GPA is below 2.00 on any number of credit hours, the student is placed on academic probation and is so notified on his term grade report. The student should then see a counselor in order to determine the causes of the unsatisfactory work and to consider possible changes needed to remove the deficiency.

The probationary student must show improvement during the subsequent term or may be subject to suspension.

A student who does not remove the probationary deficiency or does not meet the minimum academic standards in two terms following probation is subject to academic suspension.

The student may appeal a suspension to the Academic Standards Committee by presenting a written statement including a request for continuance and a description of mitigating circumstances to the Dean of Admissions. The committee may direct that the student appear personally for discussion of his situation.

## GRADE SYSTEM

The quality of students' work is measured by a system of grades and by computed grade-point average. The grading system is composed of:

- A—Exceptional accomplishment
- B—Superior work
- C—Average work
- D—Inferior work
- F—Unsatisfactory work

No credit is granted for unsatisfactory work. Two additional marks are used, W, signifying withdrawal from a course; I, signifying that the instructor has granted an "incomplete" mark with arrangements made for completing the requirements.

## GRADE REPORTS

Grades are mailed out during the week following each term. The report lists courses and grades, term GPA and accumulative GPA. Students who earn GPA's of 3.5 or better are placed on the President's Honor Roll; those with 3.0 to 3.4 grade averages are placed on the Dean's Honor Roll, with appropriate recognition given.

## INCOMPLETES

An incomplete mark will not be given unless the student has made arrangements with the instructor IN ADVANCE. Incompletes must be made up by the close of the following regular term, or the grade will be marked "F" on the student's transcript.

## TRANSCRIPTS

A student may have a copy of his college record or request that it be sent to another institution by completing the transcript request form and paying the necessary fee in the Registrar's Office.

## TRANSFER CREDIT MAXIMUM

Institutions of the State System of Higher Education will accept up to 108 appropriate term hours of credit to apply toward baccalaureate degree requirements irrespective of whether the hours were earned all at the community college, or part there and part in a four-year institution. Any deviation from the above interpretation on the 108-hour policy will be permitted only on the basis of special consideration by the specific institution involved.

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## AUDITING

The present policies for classes in the College Transfer and Vocational-Technical Divisions DO NOT PERMIT auditing of a class. Students who have questions concerning this procedure should consult with the Divisional Dean at registration time.

## TUITIONS AND FEES

Term fees are payable in full at the time of registration. Payments of the stipulated fees entitles all students to the services maintained by the College. These services include use of the library, laboratories, course materials and equipment. No reduction in fees is made to students who do not intend to avail themselves of these services.

	District Resident	Out of District Resident	Out of State Resident
Per College Credit or Units	\$ 13.00	\$ 18.00	\$ 45.00
Full-Time, 8 or More Credits Per Term	100.00	135.00	400.00
Per Year	300.00	405.00	1200.00

## SPECIAL FEES

Check Irregularity Fee — \$1.00  
 Transcript Fee — \$1.00  
 Automotive Laundry Fee — \$5.00  
 Science Laboratory Fee — \$5.00 per lab, maximum \$10 per quarter  
 Occupational Laboratory Fee — \$5.00 per quarter in automotive, computer programming, engineering, forestry, and nursing programs  
 Welding Fee — \$15.00 per welding course, maximum \$30 per quarter  
 Physical Education Fees — \$2.00 per quarter, maximum \$4.00  
 Bowling Fee — \$5.00      Golf Fee — \$9.00

## VETERANS

All credit programs offered at the college are approved by the Veterans Administration for veterans attending on G.I. Bill benefits. Eligible veterans should follow these procedures to obtain educational benefits:

1. Qualify for admission to the college.
2. Obtain VA application forms at the local Veterans Service Office or at the college Registrar's office.
3. See a college counselor, plan your educational program, and preregister.
4. Turn in your completed VA application form and your preregistration copy in the college Registrar's office.

Veterans should complete the above steps well in advance of their initial registration. Delay in application and pre-registration will cause delay in receipt of benefit payments.

If the veteran has independently sent his application for benefits to the VA Regional Office, he will receive from that office a file number, which may be presented along with the pre-registration copy in the Registrar's office.

**Changes in School Program.** If an already certified veteran is transferring from another college or changing his major program, he must obtain the appropriate form in the Registrar's office to be submitted for VA approval. This completed form should be filed along with the pre-registration copy in the Registrar's office.

**Lapses in Attendance.** If a veteran drops out for one or more quarters and then returns to school, he must notify the Registrar's office in order to be re-certified for benefits.

**Proper Notification.** The veteran is responsible for notification of the Registrar's office as to any change in his academic program during the quarter.

**Tutorial Assistance.** G.I. Bill veterans are eligible for additional benefits for tutorial assistance. Information can be obtained in the office of the Dean of Instruction.



# Graduation Requirements

## TRANSFER CREDIT MAXIMUM

Institutions of the State System of Higher Education will accept up to 108 appropriate term hours of credit to apply toward baccalaureate degree requirements irrespective of whether the hours were earned all at the community college, or part there and part in a four-year institution. Any deviation from the above interpretation of the 108-hour policy will be permitted only on the basis of special consideration by the specific institution involved.

## DEGREES, DIPLOMAS AND CERTIFICATES

Umpqua Community College awards two nationally-recognized degrees: Associate in Arts, and Associate in Science. The Associate in Arts Degree is conferred on students who complete a full two-year program in the College Transfer Division. The Associate in Science Degree is awarded to students completing satisfactorily a complete two-year program in the Vocational-Technical Division. The student may apply for a Certificate of Completion when a partial program has been completed in the Occupational or Continuing Education Divisions.

## ASSOCIATE IN ARTS DEGREE

The general requirements for Associate in Arts Degree are as follows:

1. 93 term hours of transfer credit
2. Cumulative grade point average of 2.00 for all work.
3. English Composition, 9 term hours.
4. Personal Health, HE 250 (unless excused).
5. Physical Education, 5 terms (unless excused).
6. A required year sequence in each of the following groups: Science and Mathematics, Social Science, and Humanities. A second year sequence in one of the three groups.
7. At least one sequence in Humanities must be in the Literature field.
8. A student must attend at least two terms (including the last term) before the Associate in Arts Degree is awarded, and must have completed 24 term hours at Umpqua Community College.

## ASSOCIATE IN SCIENCE DEGREE

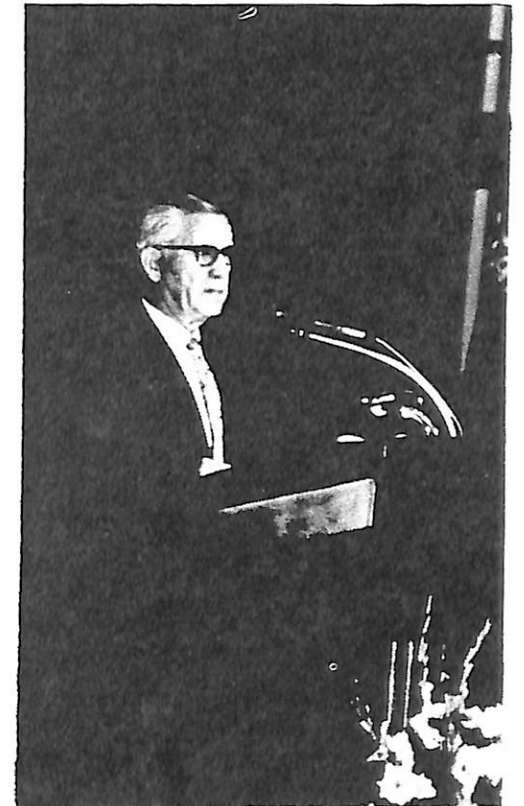
The Associate in Science Degree will be awarded by Umpqua Community College to students who satisfy the following requirements:

1. Complete all required courses in a two year occupational curriculum.
2. Maintain a grade point average of 2.00 (C-average).
3. Attend Umpqua Community College two terms, (including the last term) completing a minimum of 30 term hours.

## DIPLOMAS AND CERTIFICATES

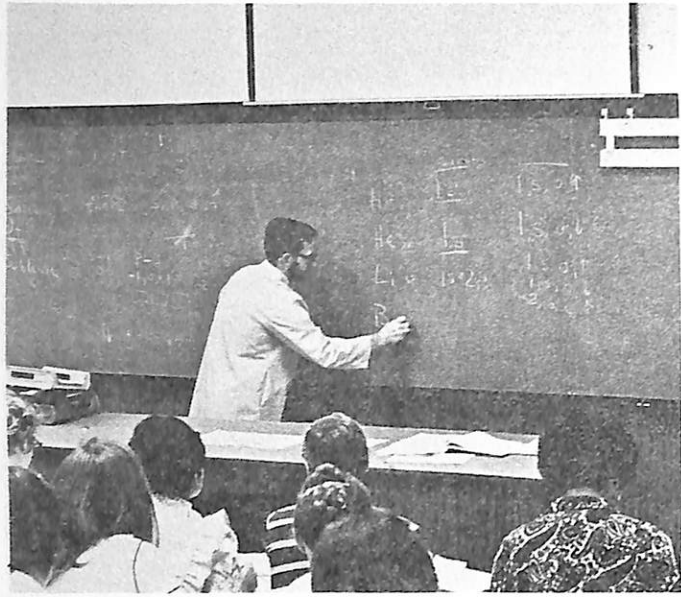
The certificate or diploma will be awarded to students who satisfy the following requirements:

1. A diploma will be awarded to those students who complete a one year program of 48 units or more. An accumulative grade point average of 2.00 and attendance the last term are required.
2. The satisfactory completion of a course or courses may be recognized by the awarding of a certificate. Specific awards are dependent upon the nature of the program.





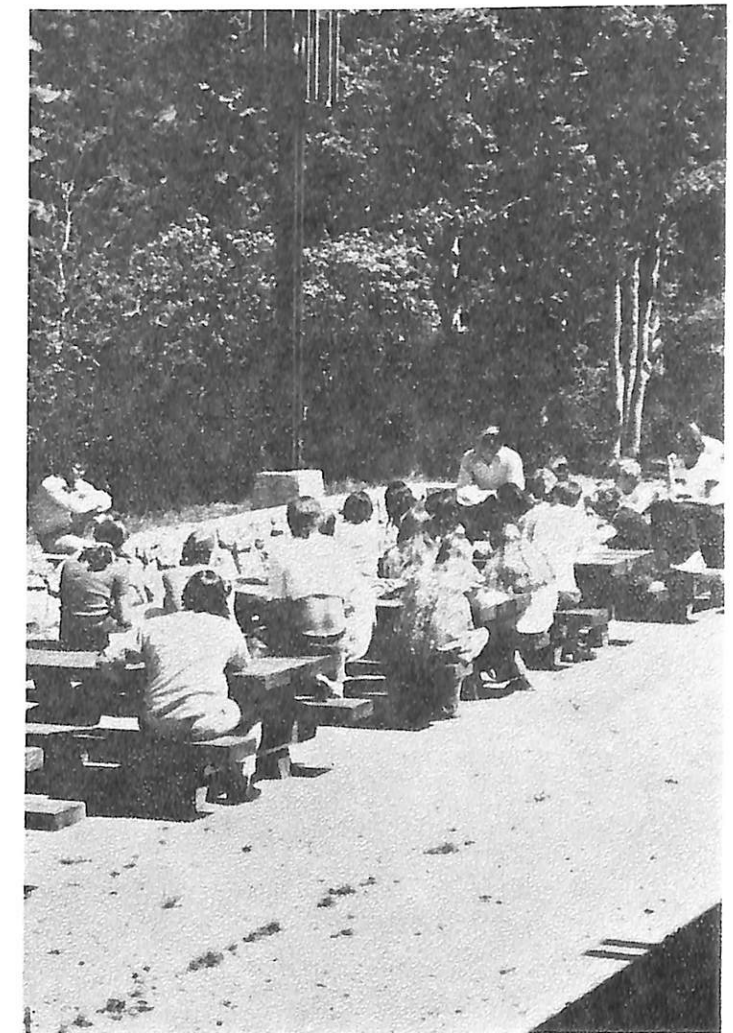
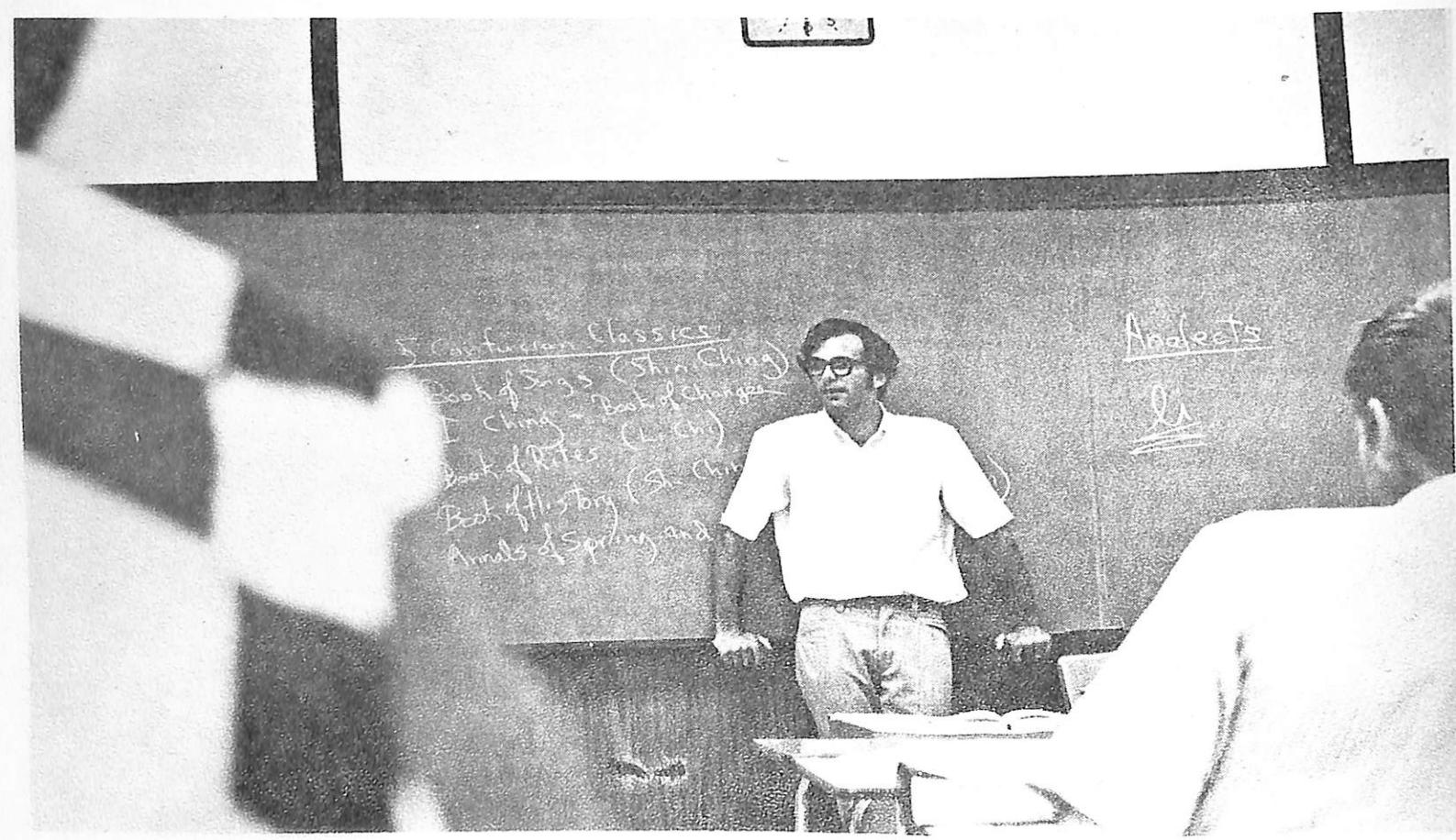
# Lower Division Transfer Courses



UCC offers preparation in most curriculums for the first two years of a four-year transfer program. All courses are accepted at any four-year institution in Oregon and at most any other school of higher education throughout the United States.



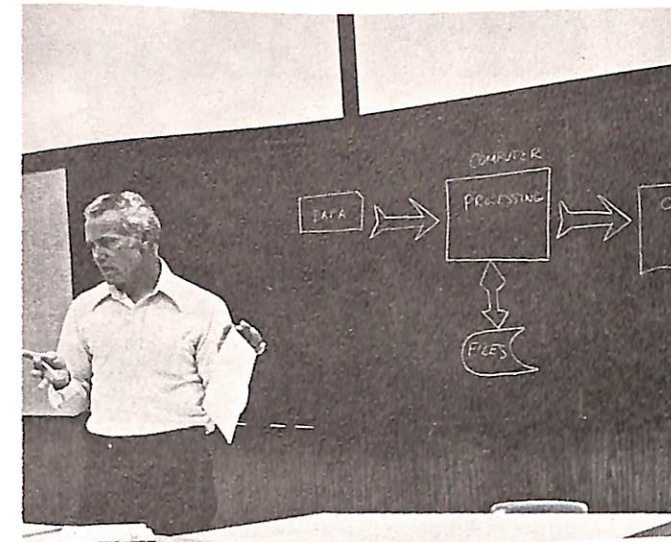
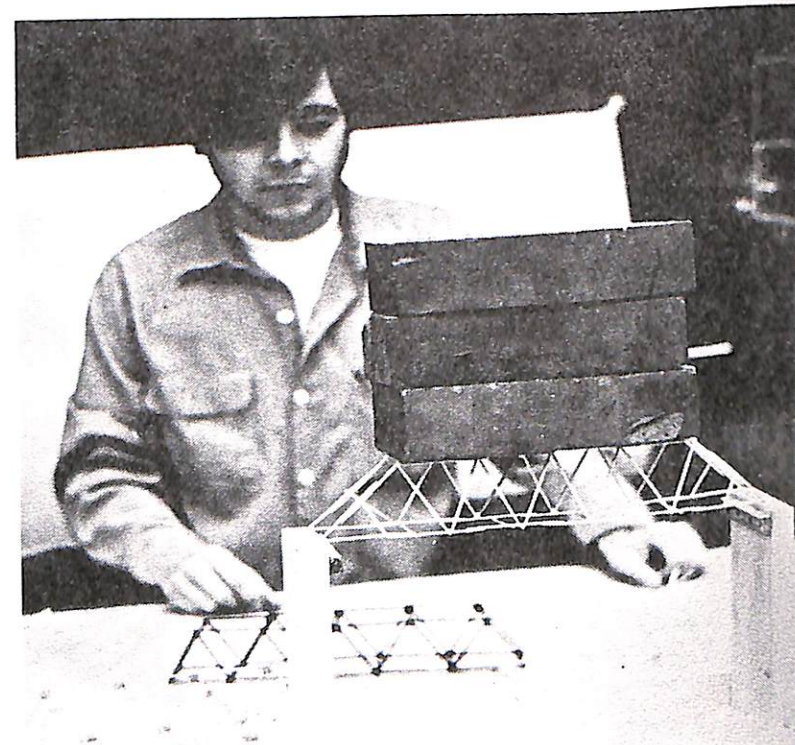
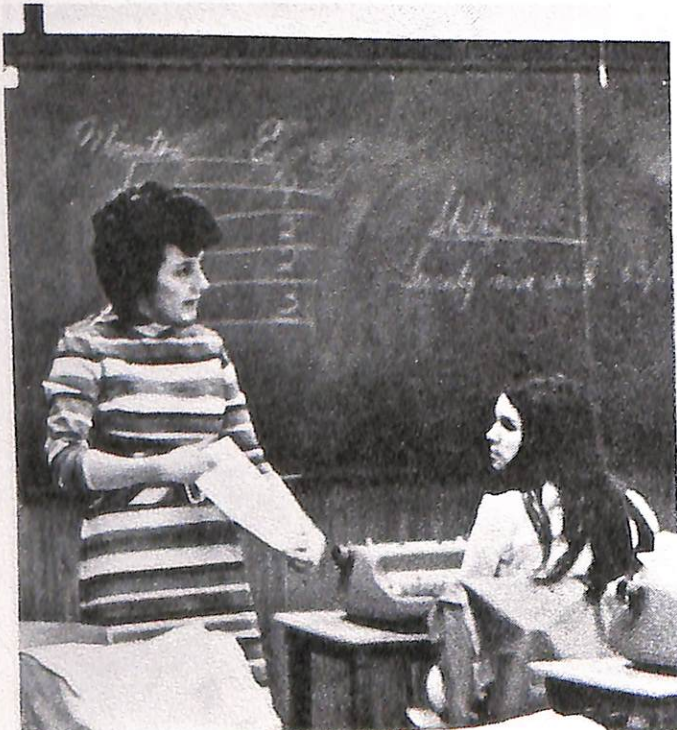
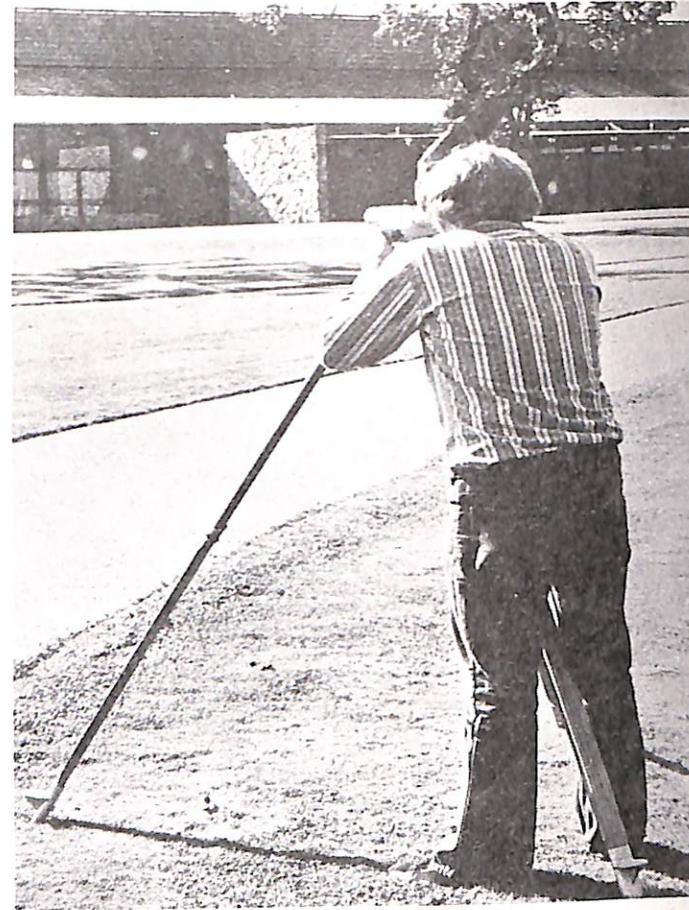
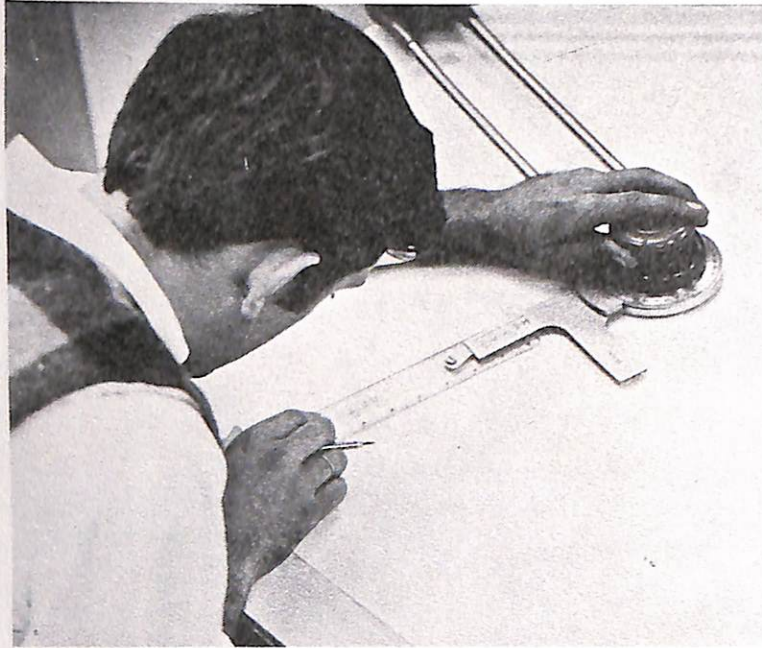
A full range of courses is offered in art, math, science, English composition, literature and social sciences. Basic offerings in music, speech and education are also available. One-year transfer programs are available in the more highly specialized areas.



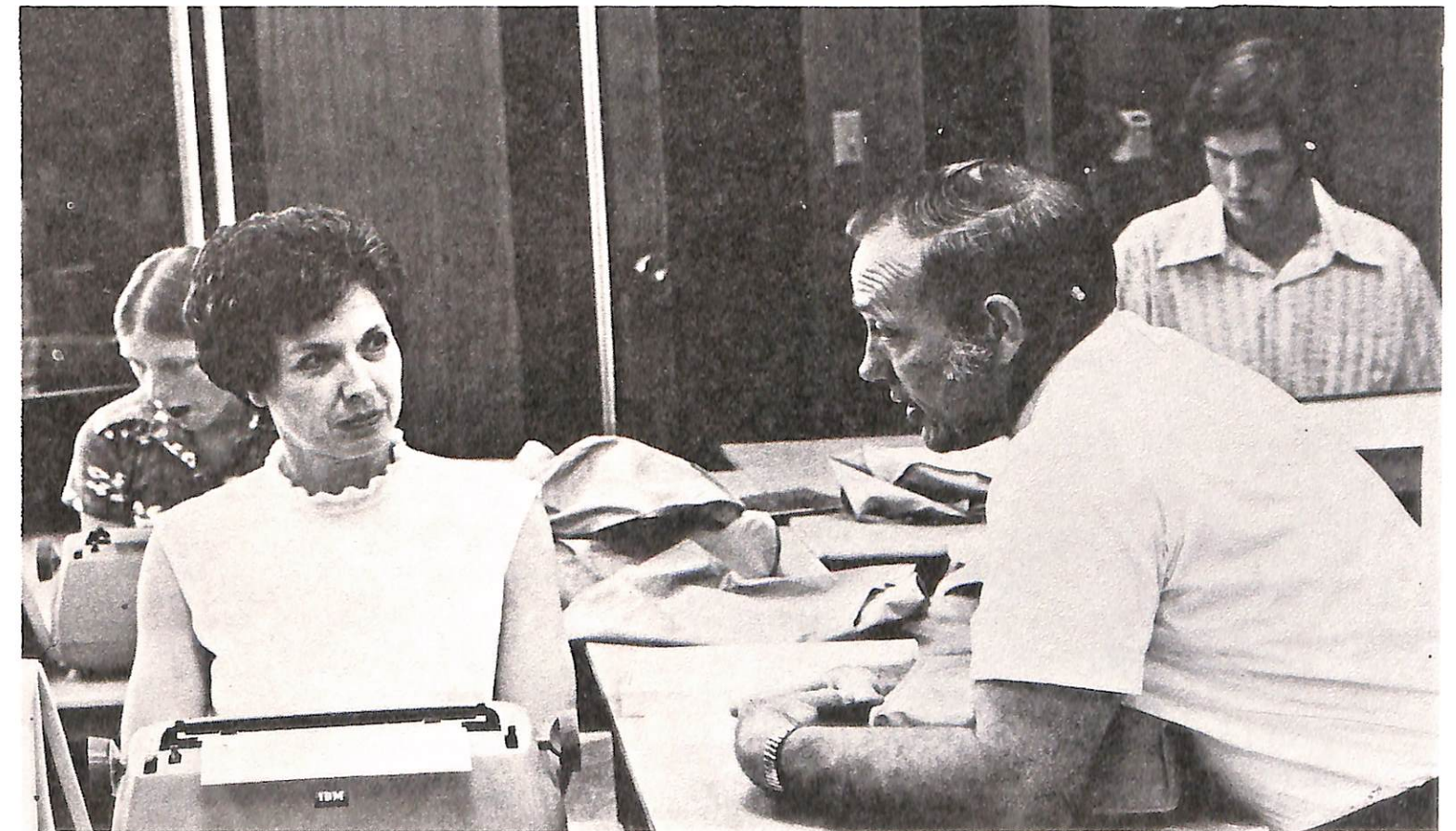


# Occupational Programs

UCC offers a number of programs in the occupational division. The programs range in time from a five day course in sheep shearing to a variety of two year programs. The main purpose in all of these programs is to provide opportunities for individuals to acquire knowledge, skills and attitudes required for employment. The occupational programs at the college serve the community by providing business, industry and the trades with competent workers who have learned basic skills and understanding in their area of specialty.



The following is a list of programs found in this area. For more detailed information see your college counselor: Accounting, Automotive, Business, Computer Programming, Cosmetology, Drafting, Engineering, Forestry, Heavy Equipment, Log Truck Driving, Nursing, and Welding.







The library staff extends a warm welcome to all students. Any staff member is most happy to assist patrons in locating needed materials.

The library is open from 7:45 a.m. to 8:30 p.m. Monday through Thursday, and from 7:45 a.m. to 5 p.m. on Friday. If there is sufficient demand, selected weekend openings will be scheduled.

A library handbook is distributed to students at the fall quarter orientations. Any student not receiving such a handbook at that time is encouraged to ask for a copy at the circulation desk as the booklet contains specific information which should simplify the use of library resources.

# UCC Library and Learning Lab



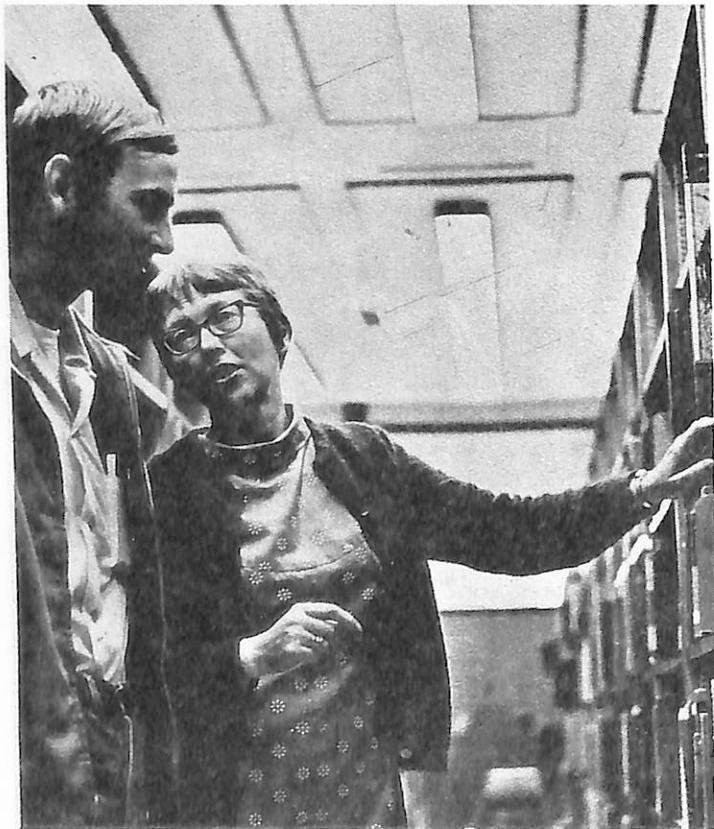
Mrs. Marjorie Brushe, pictured at left, assists student in finding a needed text from the stacked area behind the counter.

## LIBRARY SERVICES

- Group Study Conference Rooms available by request.
- Typing Rooms and typewriters available as a free service.
- Photocopying done for a small charge.
- Lockers and keys checked out on a quarterly basis for a refundable \$2 deposit.
- Audio-visual machines and materials, such as micro-readers, slide projectors, tape recorders, record players, set up by request in the A-V Conference Room.



Mrs. Eleanor Moody, librarian, assists young visitors in the UCC library.



Mrs. Freda Munger, (below) helps a student find what she is looking for in the card catalog.



The Learning Laboratory, located in the Technology Building, offers an opportunity for individualized instruction and tutorial assistance to help assure achievement in college courses. Assistance will be given in developing study habits and improving learning techniques. Students who wish to improve basic communication and computational skills may schedule time to work with instructors. This may be done on an individual or small group basis.

The library's book collection is categorized in the card catalog by author, title and subject. Circulating books and periodicals in the stack area may be checked out on a long-term loan basis with a student identification card. Reference books and current periodicals, which do not circulate, are shelved in the reading room, and reserve materials are kept behind the circulation desk.



# Counsel And . . .



Bruce Oberst, Counselor and Placement

The Counseling Department, located in the Campus Center, offers counseling services to all students throughout the year. The staff is available to help students with decisions regarding personal problems, to discuss career plans and to assist in planning educational programs.

Some of the other services offered by the counseling department are career information, student housing, student employment, and financial aid. At student request, the counseling department will administer tests that will help the student learn more about his capabilities and interests as they relate to career planning.

The Counseling Center is open 8 a.m. to 5 p.m. daily, and evenings by appointment.



Muriel Davis, Counseling Secretary



Sherril Wells, Assistant Dean of Occupational and Continuing Education is shown above discussing with Joan Knudtson.



Ray Newey, Counselor and Testing

# . . . Financial Aid

## FINANCIAL AID

Financial aid available to students attending Umpqua Community College includes the work-study program, long-term loans, grants, scholarships and short-term emergency loans.

## WORK STUDY

Opportunities for part-time employment exist both off and on campus. Students can work up to 15 hours per week while classes are in session and 40 hours per week during vacation period.

## NATIONAL DIRECT STUDENT LOAN

A student who can document need may borrow up to \$1,000 per year as an undergraduate up to a maximum of \$5,000. Repayment and interest at a 3 per cent rate, are deferred until nine months after the borrower ceases to be a student.

## GUARANTEED STUDENT LOAN

This loan fund is administered by local banks in conjunction with the State Scholarship Commission. The maximum amount that can be borrowed is \$1,000 per year. Interest is 7 per cent simple interest. Repayment is arranged with the lending institution; principal and interest need not be paid until the student terminates his program of study if the family adjusted income is under \$15,000 per year. If over \$15,000 per year, the borrower pays the entire interest on the loan at 7 per cent simple interest.

## LAW ENFORCEMENT LOANS & GRANTS

Loans up to \$1,800 are available to full-time students preparing to enter the Law Enforcement profession or persons currently employed in a law enforcement. The principal amount of the loan, plus interest, shall be cancelled at a rate of 25 per cent per year for each year of service as a full-time employee of a law enforcement agency. If not employed by a law enforcement agency, payments begin six months after leaving college at an interest rate of 7 per cent and \$50 minimum monthly payments. Grants for full payment of tuition and books for employed police officers are available.

## SHORT TERM LOANS

The Umpqua Community College Loan Fund provides short-term financial assistance to students in emergency situations. A student may borrow up to \$75 interest free. The loan and a \$1.00 service charge must be repaid prior to the end of the term.

## ECONOMIC OPPORTUNITY GRANTS

Grants ranging from \$200 to \$1,000 are available to undergraduate students from low-income families who have exceptional financial need and who, without such assistance, could not attend college.

## SCHOLARSHIPS

Many Umpqua College scholarships are available from individuals and service organizations in communities throughout Douglas County. Applications for renewal of existing scholarships, and freshman and sophomore level scholarship requests should be made through the college Registrar's office.



Joan Knudtson, Director of Counseling and Financial Aid.

## CAREER EDUCATION

The Student Information Center in the Counseling Center reception area is intended to assist student in exploring career possibilities, overseas study and work opportunities and draft-military information. Students may check out much of the information available or they may use it in a personal interview with a counselor.



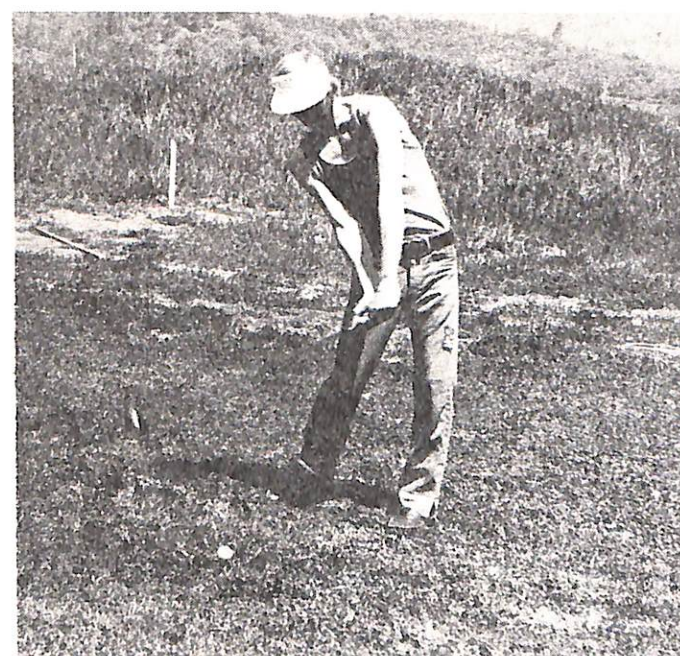
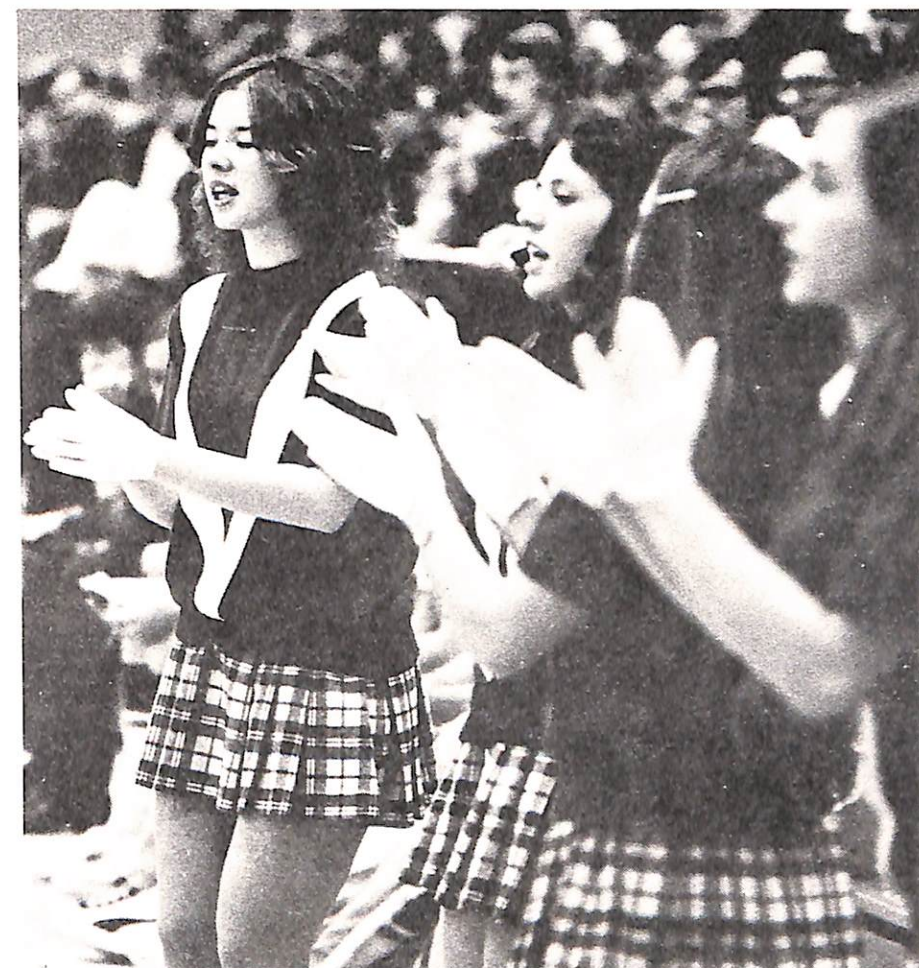
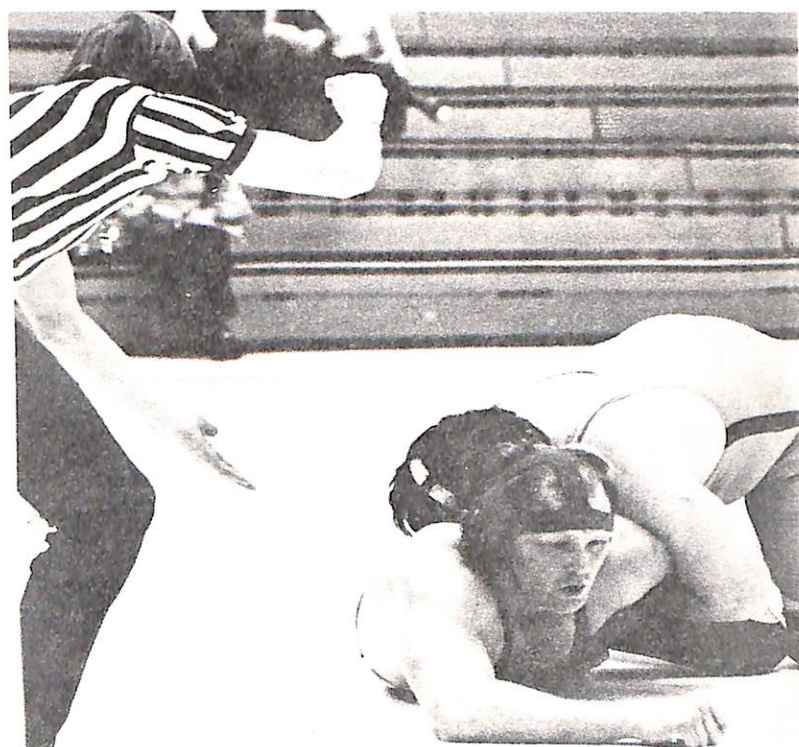
Wilbur Watters is Work-Study Co-ordinator. Information regarding part-time or full-time jobs in the community can also be obtained from the Counseling Center.



# Intercollegiate Athletics



The athletic teams of UCC engage in competition with the other community colleges in Oregon and in some pre-season games with schools in Northern California. UCC belongs to the Oregon Community College Athletic Association, and participates in cross-country, basketball, wrestling, golf and track. Students who participate must meet prescribed requirements in regard to legal residence, academic standing and previous competition. Information on these requirements can be obtained from the Athletic Director "Cy" Perkins.





# Community Services

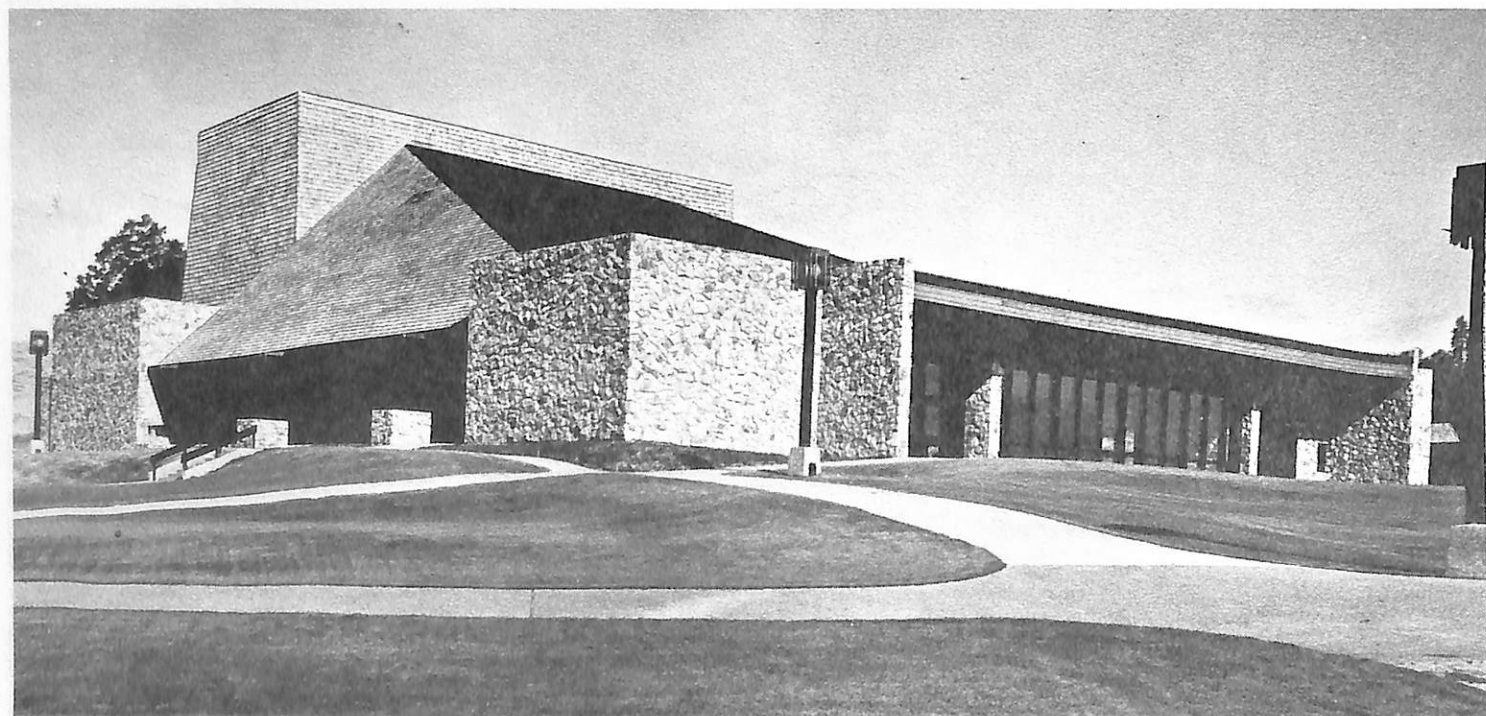
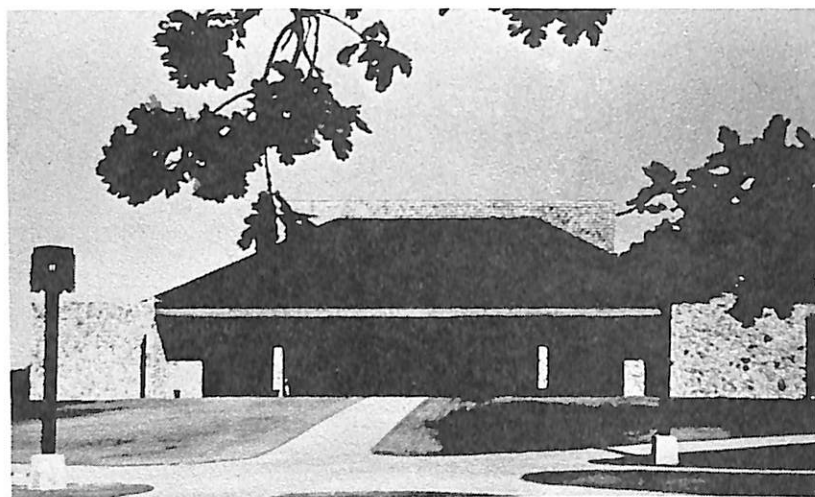


Vic Perry will give a presentation explaining how he became a pickpocket. He has appeared as guest on such T.V. Talk-Shows as Johnny Carson, Dick Cavett, Merv Griffin, Mike Douglas, etc. describing the art of "picking pockets." He is a man of many other talents such as, a spy for British Intelligence, Doctor of Hypnosis, and ex-heavy weight Professional Wrestling Champion of Europe to name only a few. Program: March 7, 8:00 p.m. Auditorium.

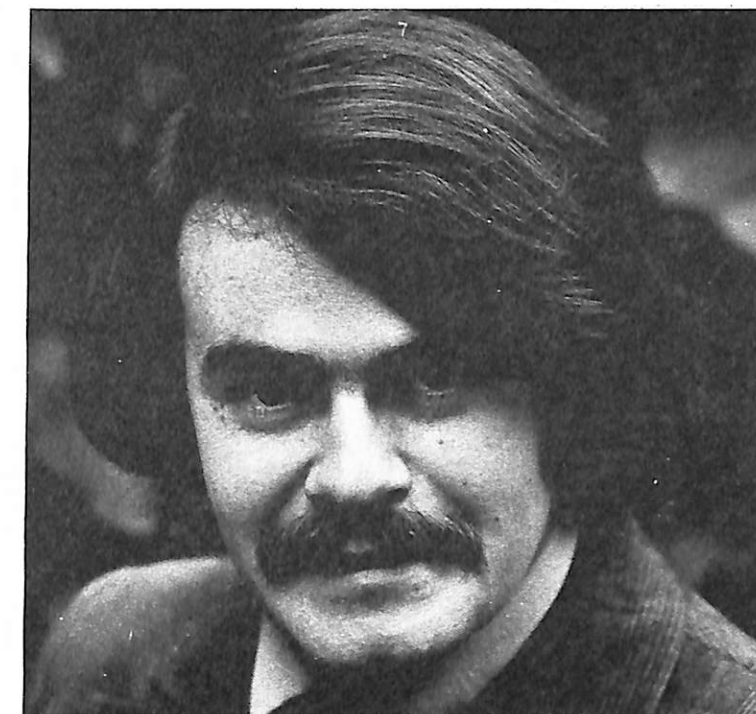
The Community Service Program brings guest lecturers and concert entertainers to Umpqua during the school year. The committee which plans and selects the programs serves as a coordinating link and listening post for the college and its community. The college is looked upon as the cultural center of the community and is charged with providing cultural activities that are not otherwise available in the community.

The committee is composed of four students, three staff, one board member and three community representatives. Most of UCC's concerts and lectures are booked through CAPES (College Association for Public Events and Services), an agency serving colleges on the West Coast.

Most of the programs this year will be presented in the newly completed auditorium, which will also be used at various times by community organizations for their programs.



Murray Banks will present a lecture on "sex, sin and sanity". The popularity of Murray Banks is due to the fact that he entertains royally while he subtly instructs. Program: November 14, 8:00 p.m., Auditorium.



Roger Steffen program features not just "poetry performed," but also reminiscences of famous poets, stories of his travels around the world, and a stimulating, highly original approach to the classics. Program: April 2, 12:00 p.m. Campus Center Lounge.

## FILM SCHEDULE

Top film entertainment, from recent productions to classics, is also offered as a community service each year. The following movies are tentatively scheduled for showing on the dates listed.

### FALL TERM

Harper .....	September 28
Becket .....	October 12
Of Mice and Men .....	October 26
Brian's Song .....	November 9

### WINTER TERM

Up the Down Staircase .....	January 4
Twelfth Night .....	February 8
Heidi .....	February 22
On the Waterfront .....	March 15

### SPRING TERM

California 2000 A. D. ....	April 5
For the Safety of Mankind .....	April 5
Planet of the Apes .....	May 17
The Endless Summer .....	May 31



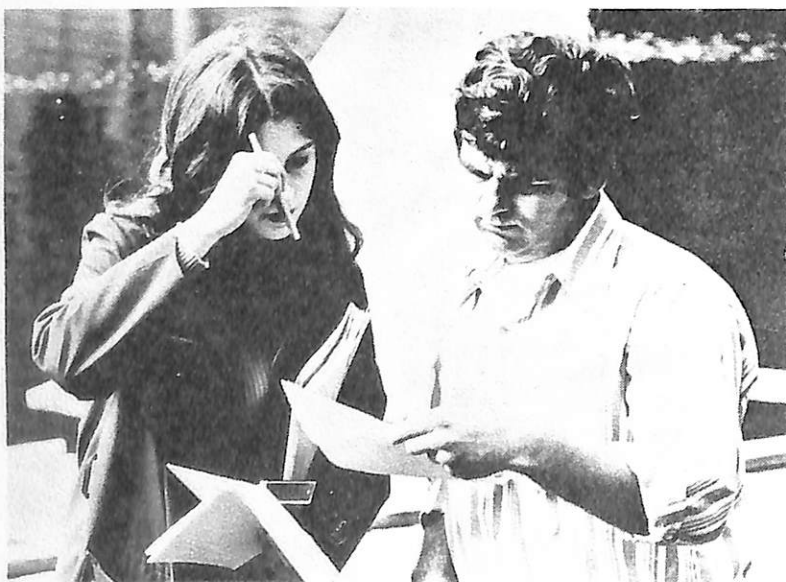
Morrie Turner will introduce to us the "Wee Pals" which, with its cast of black, white, American Indian and Oriental children is the first truly integrated daily comic strip in the United States. Turner's ability to bridge social barriers and talk with children bring him numerous invitations to make personal appearances where he pokes gentle fun at adult black and white foibles, prejudices and misconceptions. Program: May 8, 12:00 p.m., Campus Center Lounge.



# Student Government



ASUCC's student officers for 1973-74 are from, left to right: Vickey Mackey, Vice President-in-charge of activities, Charla Lelli, Activities Secretary, Mary Stoffal, Recording Secretary, Ed Williams, public relations manager and Trent Breitenbucher, President, on the phone.



Advisor to the Student Council and director of student activities is Jim West.

Twenty Four

The Student Council is the official executive body of the Associated Students of Umpqua Community College. The purpose of the ASUCC is to promote student involvement in all phases of college life. The ASUCC constitution was developed by student leaders and approved by the student body. The governing body is composed of the ASUCC President, Business Manager, Public Relations Manager, Recording Secretary, two vice presidents and two representatives each from the College Transfer and Vocational-Technical Divisions. The Student Council holds weekly meetings at 11:00 a.m. in the Campus Center on Tuesdays. All students and faculty members are welcome to the meetings. Hearing of interested parties is at 12:00 on Tuesdays.

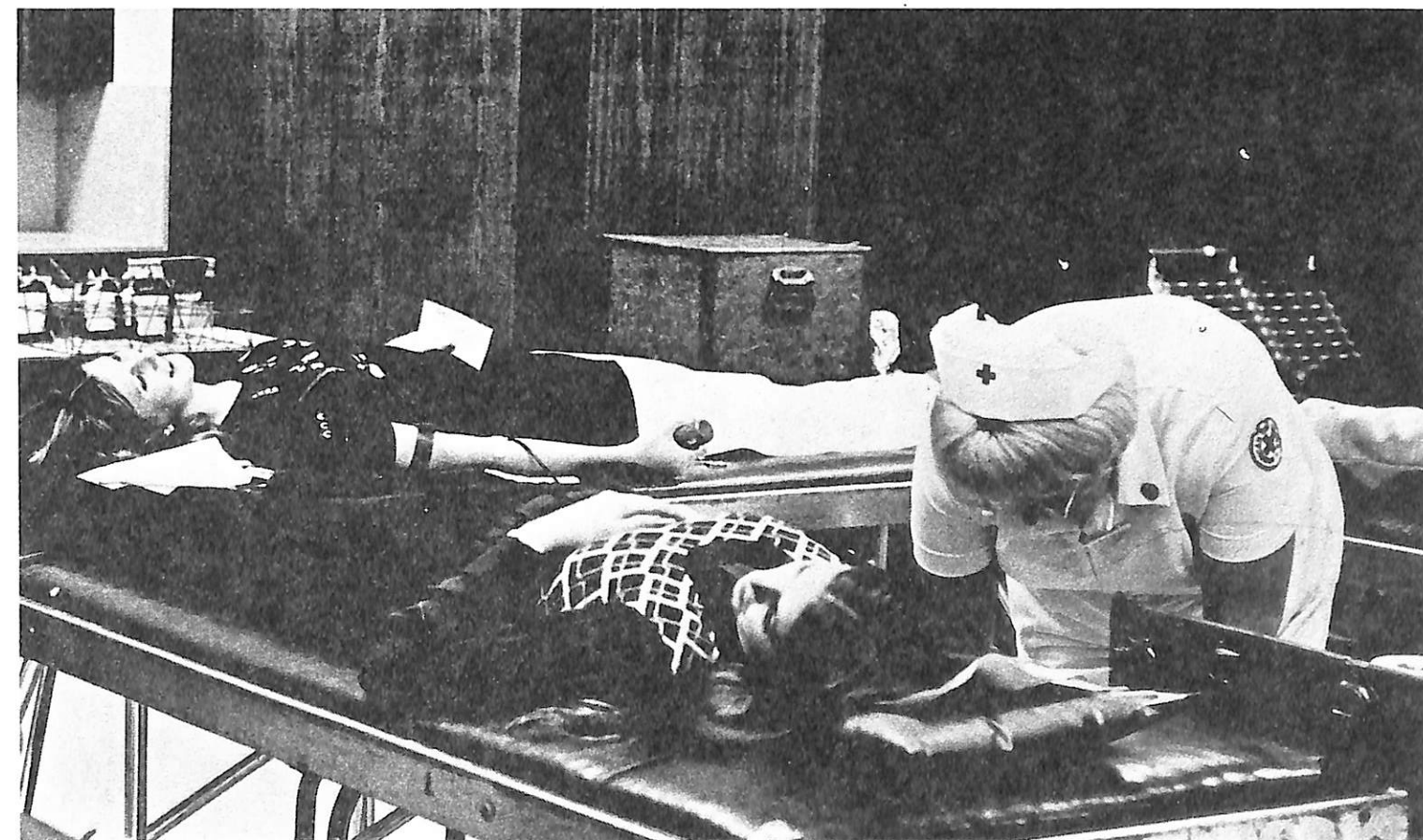
# Student Activities

Standing committees of the associated students offer opportunities for you to get involved. Chaired by one of the vice presidents, the Activities Committee has the responsibility of organizing student sponsored functions from dances to picnics. This involves preparing a budget, getting posters made, selling tickets, etc. The Budget Committee, chaired by the business manager has as its main purpose the preparing and proposing of the total student body budget. Another student committee of the ASG is under the direction of the Public Relations Manager; it is the Publicity Committee and has the vital functions of keeping the public and students informed of all college events. The Public Relations Manager must also communicate with radio stations, television and local newspapers for their help in off campus publicity.

There is also an Inter Club Council that meets once a month to coordinate the functions that are being sponsored by the various clubs. Each club must send at least one representative to these meetings. There are a variety of other committees that also include faculty and administration that students are asked to participate on.



Student Council sponsored a variety of activities during the year. Among the events they sponsored last year were a successful bloodmobile drive, Leonard Nemo of Star Trek fame speaking for the McGovern campaign, and a rock concert featuring the Doobie Brothers.



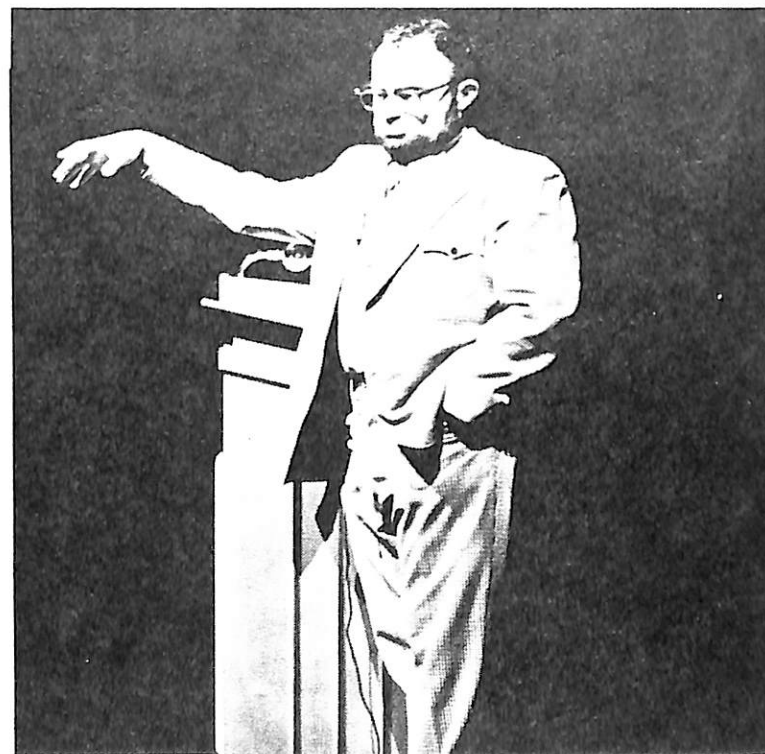
Twenty Five





## Student Organizations

The organization of clubs and interest groups is encouraged by the Student Government and the college, as they give the student an opportunity to become involved with campus life. New organizations may achieve official status by submitting a petition with fifteen signatures to Student Council for approval. Each group must have a constitution approved by Council and must work at least "in part as a service club" to the college. The time of 11:00 on Thursday mornings has been set aside for club meetings.

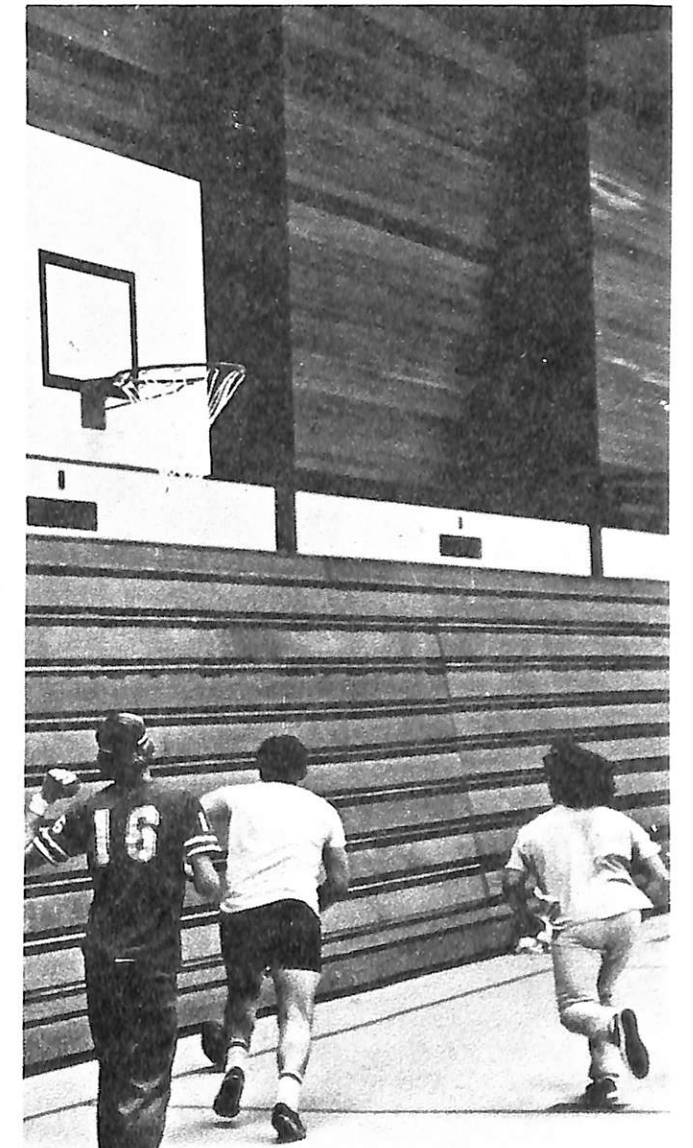
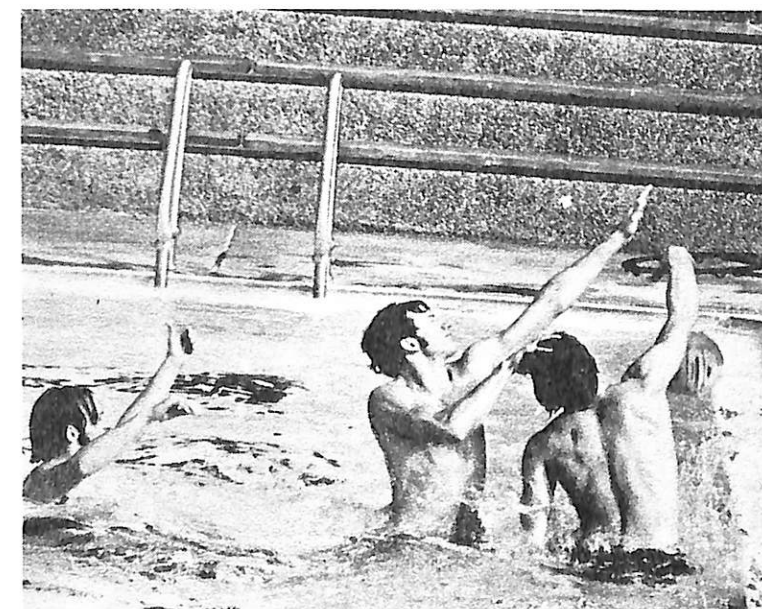


Clubs and interest groups now active on campus include: Campus Challenge, a non-denominational Christian club which fosters the knowledge of Christianity among students, advised by Mr. Ray Newey; Phi Beta Chi, the campus honorary, with Mr. Charles Plummer as advisor; Drama Club which, under the direction of Mr. Willard Alrich, is a theatrical group that performs and studies plays; The Coachmen Club, auto enthusiasts who sponsor auto-cross and car rallies, advised by Mr. Victor Bridges and Mr. George Rummel; The Veterans' Club, which works actively to aid all veterans with Mr. Warren Schwartz as advisor. Representatives from each club meet to coordinate activities. On the first Thursday of every month.



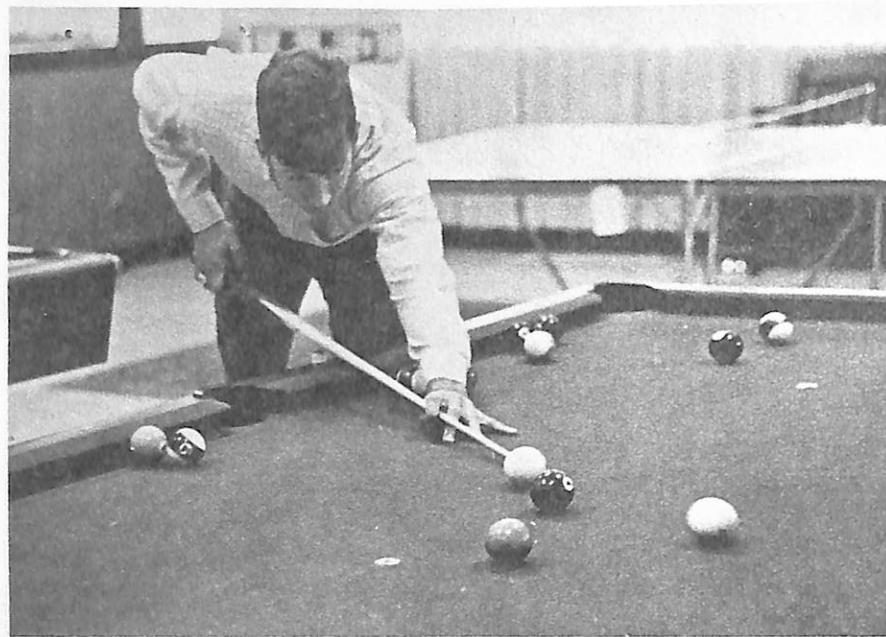
Newspaper, band, chorus, rally and photography are interest groups available for you to join. There is potential for other organizations, such as an Environmental Club, Sportsmen's Club and Ski Club, to mention a few possibilities. If you are interested in forming a club, contact the Director of Student Services.

Intramural sports and recreational night are also a big attraction for UCC students.

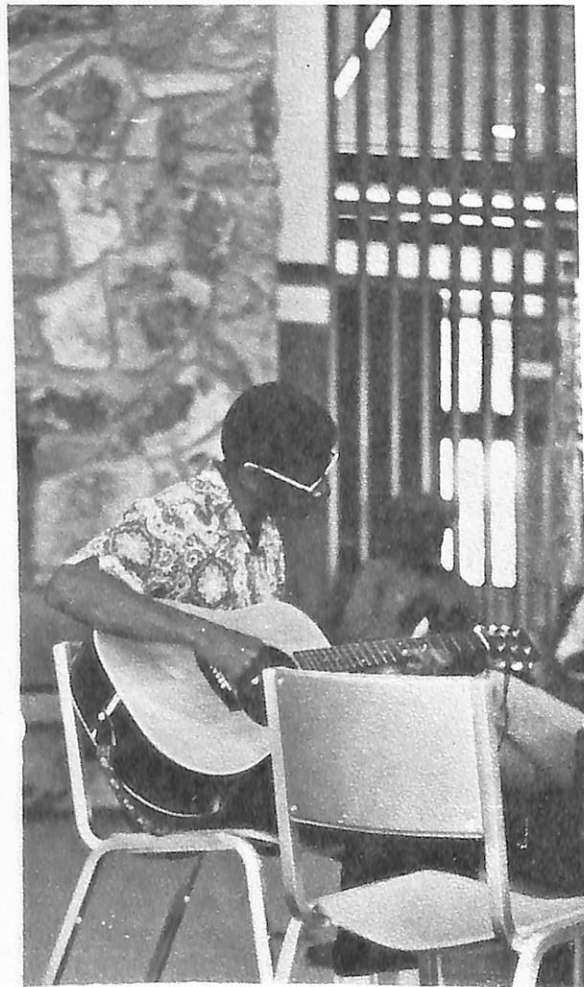




# Campus Center



The student lounge offers a living room atmosphere for studying or quiet conversation, or an open forum with a visiting political candidate. The lobby of the Campus Center is occasionally used by service recruiters, representatives of various four-year schools, and others. A display case in the lobby offers information on coming events, programs and services available at UCC. The Recreation Room, operated by students for their leisure time activities, offers card playing, checkers, chess, billiards, as well as snack machines. Proceeds from this area go toward maintenance of equipment and scholarships for students. All activities in the Campus Center are coordinated through the Director of Student Services, Jim West.



# College Bookstore



Bob Tomasovic, Manager

## BUY-BACK POLICY

At the end of each term, a list of textbooks will be compiled and published stating the name and quantity of used books the bookstore will buy back. Any book on the list may be sold at 50 per cent to 60 per cent of the retail value, depending on condition.

The College Bookstore is operated as a service to the academic community. All necessary textbooks and supplies needed for classes are available. Merchandise and services are categorized into several different areas, including textbooks, used books, paperbacks, supplies, novelties, and sportswear.

The bookstore will be open Monday through Thursdays, from 8:30 a.m. to 4:00 p.m. during the academic year. On Friday, the bookstore will be open from 8:30 a.m. to 3:00 p.m.

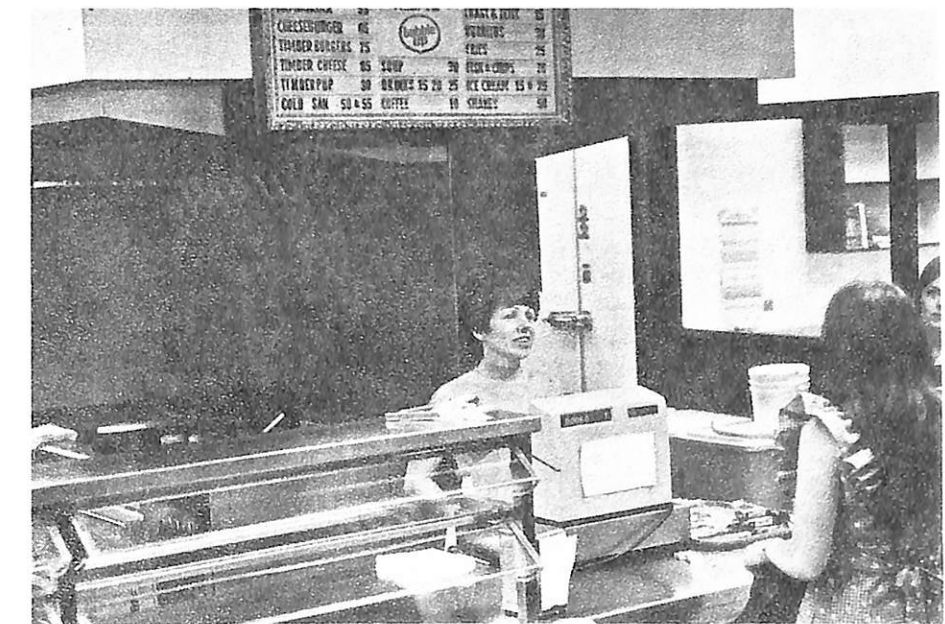
In addition, the first two weeks of each term, evening hours are kept from 6:30 p.m. to 9:00 p.m., except Friday.

# UCC Food Services

The food services are located in the Campus Center. The hours of operation are 8:00 a.m. to 4:30 p.m. Lunch is served from 11:00 a.m. to 1:00 p.m. during which time two entrees and a daily special are offered. Hamburgers, fries and beverages are available all during the day. The evening hours are from 7:30 p.m. until 9:00 p.m., Monday through Thursday.

The cafeteria operations is by and large self-service. To help keep the cost of food low, students and staff are asked to return their trays to the tray racks provided.

Banquets and luncheons can also be arranged by contacting the Director of Student Services.





# Student Rights and Responsibility

A Student Conduct Committee comprised of an equal number of students and staff were given the task of drafting a policy on students' rights and responsibilities. As one may be sure, this was no easy assignment. The first objective of the committee was to establish a criteria for itself. Question such as these were discussed: (1) Are we curtailing human rights and dignity of man? (2) Does the policy correct rather than exclude? (3) Are the rules for the students' benefit? (4) Do the rules enhance the college? (5) Does the rule promote responsible direction for each person to solve his own problems? With these in mind, the committee drafted the following policy:

## STUDENT RIGHTS

1. The student has the right to make the decision as to his class attendance.
2. The student has the right to make the decision as to his personal appearance on campus.
3. The student has the right to be informed about instructor requirements, campus requirements and regulations, and program requirements.
4. The student has the right to express his opinions regarding methods or procedures affecting or restricting his learning.
5. The student has the right to make use of campus facilities when available.
6. The students have the right to form clubs and organizations.
7. The student has the right of freedom of speech, peaceful assembly, and the right of petition.
8. Student organizations have the right to invite and hear any person (s) of their own choice.
9. The student has the right to appeal to the elected College Board in all disciplinary cases under the provision of due process.
10. The student has the right to be treated with equality in regard to race, creed, and national origin.
11. The student has the right to be protected from undue punishment.
12. The students have a right to identify with the image of the college.
13. The students have a right to have access to learning environment of the college.

## STUDENT RESPONSIBILITIES

1. The student is responsible for the effects of his decisions.
2. The student is responsible to himself, to his peers, and to meet instructor and campus requirements.
3. The student is responsible to make inquiry in regard to information, and where it can be found.
4. The student is responsible to make his opinions known.
5. The student has the responsibility to comply with the Student Body Constitution and campus requirements and regulations.
7. The student is responsible for his own words, actions, deeds, and their effects.
8. Sponsoring organizations are responsible to make known to the community that sponsorship of a person (s) does not imply approval or endorsement of the person (s) views.
9. The student has the responsibility for initiating appeals.
10. The student is responsible to treat others with equality in regard to race, creed, and national origin.
11. The student is responsible to institutional discipline whenever campus rules and regulations are violated as well as civil punishment when prescribed.
12. The students are responsible for maintaining and upholding the image of the college.
13. The students are responsible to contribute to the learning environment of the college.



# Student Conduct

The following comments and rules are meant to enhance Umpqua Community College and its campus. Students here are no less a citizen of the general community. They maintain all the rights that were previously accorded them. The college, because it is the central figure of the academic community, has certain obligations that need to be reflected as rules in the governance of student discipline and conduct.

Together students, staff, and administration have developed rules to guide student behavior. It is your responsibility to know and abide by these regulations. These rules are made to help us obtain the goals and objectives that we set for the college and ourselves. The basic assumption is that college students will conduct themselves as ladies and gentlemen at all times both on and off the campus. This broad concept of personal honor allows great freedom of behavior. But such freedom must be accompanied by the responsibility of maintaining an atmosphere of mutual trust.

Umpqua Community College needs to preserve and protect itself as a center of independent judgement and criticism; and because an infraction can jeopardize the rights of every student, certain areas of conduct need be mentioned specifically to give clarification.

1. The choice of campus dress to classes and college functions is to be left to the discretion of the students. It is the student's responsibility to be aware of what the instructor requires for class attendance, or the dance committee for a dance, etc.
2. Smoking is permitted, when you have reached the legal age, on campus and in the student lounge. No smoking is allowed in classrooms, the library, or any posted areas. The use of proper receptacles is your responsibility.
3. Gambling is prohibited. It is asked that poker chips or other devices not be used and that all games that lead to gambling be discouraged.
4. Card playing is allowed in the card room located in the recreation area of the Campus Center. It is not to be accompanied by gambling or indecent language. No card playing is allowed in the classrooms, library, and campus center lounge.
5. Falsification of records is in violation of admission policies. Any student who falsifies records cannot be accepted on that data; and if already enrolled, must be subject to expulsion.
6. The use of alcoholic beverages and dangerous drugs, including marijuana, is prohibited. Students or anyone else, regardless of age, cannot have in their possession or be under the influence of alcohol or drugs on campus or at any college sponsored event.
7. In the destruction or theft of private or public property those involved will be held legally responsible for their actions.
8. The wearing of shoes is required in all buildings. In addition to sanitary reasons, students are requested to wear shoes as part of their responsibility to uphold the image of college.
9. Offensive conduct is not becoming a college student and should not be condoned by students and staff alike.
10. The disruption of the regular and essential operations of the institution in any manner is prohibited.
11. Cleanliness is important to both the individual and the college. It is the student's responsibility to his peers, his college and himself to keep clean.
12. The possession of firearms on campus is prohibited for any student.

## PARKING REGULATIONS

The numbered parking areas in front of the Administration Building and along the sidewalk adjacent to the parking lot are reserved for faculty and staff parking. Traffic signs are posted for student protection. Traffic and parking regulations will be enforced by the issuance of parking tickets.





# ASUCC

## Constitution

### Section One

We, the Associated Students of Umpqua Community College, do hereby establish and ordain this Constitution as the foundation for a student government, the purpose of which shall be to contribute to the education and welfare of the individuals composing the Associated Students.

#### ARTICLE I—NAME

The name of the organization shall be the Associated Students of Umpqua Community College.

#### ARTICLE II—OBJECTIVES

The objectives of the Associated Students of Umpqua Community College shall be to represent the students of Umpqua Community College in transaction with school officials and outside organizations, to encourage the formation and maintenance of clubs and organizations as expressed in this constitution.

#### ARTICLE III—COLORS, TEAM NAME AND MASCOT

The official college colors shall be Kelly green, Ivory and Tan. The official team name and mascot shall be the Timbermen.

#### ARTICLE IV—MEMBERSHIP

Membership in this organization shall be granted to any students registered in either the College Transfer Division or the Vocational-Technical Division, for eight (8) or more credit hours.

Honorary membership shall be reserved for any person who has performed distinguished service for Umpqua Community College and its Associated Students.

No member shall be discriminated against because of race, color, or creed.

#### ARTICLE V—THE STUDENT COUNCIL

The Associated Student Officers and Representatives shall be a body of members to be selected by the Associated Students in a general election.

#### ARTICLE VI—NOMINATIONS

Any member of the student body may file for an Associated Student Office, if he meets the qualifications set forth.

#### ARTICLE VII—ELECTIONS

Rules and Regulations Concerning Elective Procedures

##### SECTION 1

Any student wishing to run for an office must submit a petition for nomination, as described in Article III of the By-Laws to the Public Relations Manager.

##### SECTION 2

All election campaigning shall be carried out one week prior to elections. No campaigning will be allowed on election days, but signs may remain in place.

##### SECTION 3

All election campaign propaganda must conform to Publication Board Policy.

##### SECTION 4

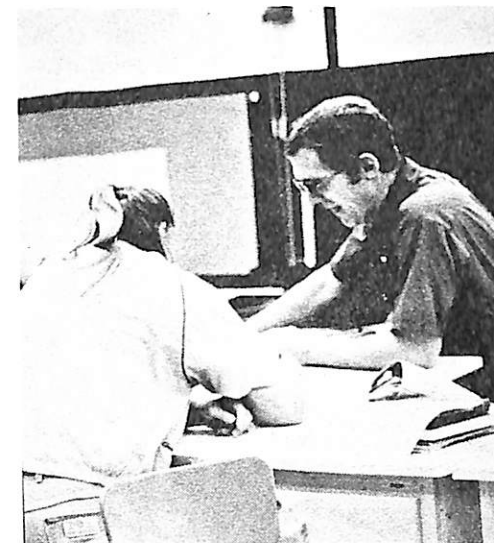
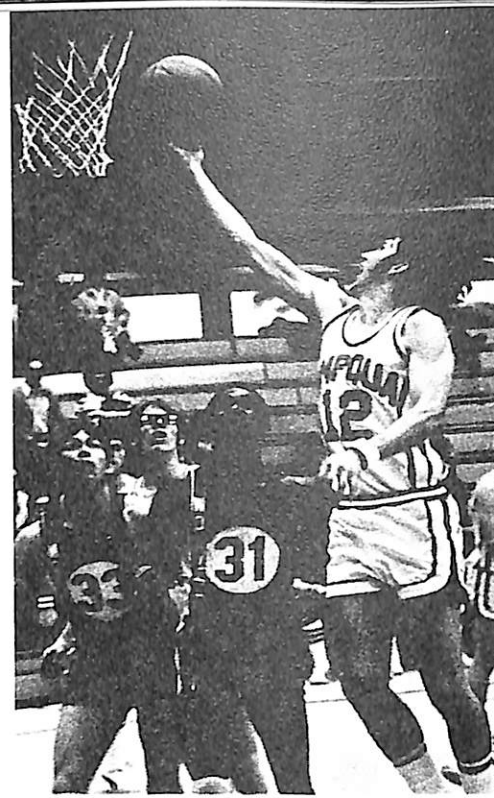
All general elections shall be by secret ballot.

##### SECTION 5

Special elections shall be called by the Student Council when necessary.

##### SECTION 6

The Public Relations Manager shall supervise all election procedures to assure proper and valid voting results.



#### ARTICLE VIII—VACANCIES

##### SECTION 1—SUCCESSION

a. In case of a vacancy in the office of President, the Vice President, in-charge of task forces, shall assume the duties of the office of President. In the case of vacancies occurring in both offices simultaneously, the Vice President in-charge of activities will assume the office of President.

b. If any other offices is vacated, the procedure outlined in Article VIII, Section 5 will be followed.

##### SECTION 2—ACADEMIC STANDING

a. In the event that a Student Council member fails to maintain the required minimum grade point average, he shall be placed on probation for a period of one term. If he fails to attain the required 2.00 GPA within his probationary period, he shall be removed from office.

b. The vacancy shall be filled as stated in Article VIII, Section 5.

##### SECTION 3—ABSENTEEISM

a. In the event an officer or representative misses three meetings during any one term, and cannot show just cause to the Council for absenteeism, he shall be removed from office.

##### SECTION 4—IMPEACHMENT

a. In the event that an officer of the Associated Students is found guilty of infractions of duties specified in Article IX, and unless he can provide just reason for his actions satisfactory to two-thirds of the voting Student Council members, he shall be removed from office.

b. The vacancy shall be filled as stated in Article VIII, Section 5.

##### SECTION 5—FILLING OF VACANCIES

a. In the event of any office being vacated, except the Presidency, for any reason, the following procedure will apply:

1. The President shall call for nominations by petition from the collective student body.

2. By a two-thirds vote of the Student Council, a replacement shall be selected from those persons nominated, to serve the duration of the term.

3. If there are no nominations to an office, the President shall appoint a qualified individual to fill the vacancy. This appointment shall be subject to a two-thirds approval of the Student Council.

4. The nominee-appointee shall assume office immediately.

#### ARTICLE IX—TENURE AND DUTIES OF ASSOCIATED STUDENT OFFICERS AND REPRESENTATIVES

##### SECTION 1—TENURE

The tenure of office of all Associated Student officers and Representatives shall begin when stipulated in Article IV, Sections 1 and 2 of the By-Laws, and end at the meeting of the seventh week of the following Spring Term, and remains an ex-officer until the end of Spring Term.

##### SECTION 2—DUTIES OF OFFICERS

a. President

1. The President shall be chairman of the Student Council.

2. He shall preside at meetings of the student body and the Student Council.

3. He shall represent the Associated Students of Umpqua Community College at all official functions.

4. In the event of an emergency, the President shall be vested with the power to act for the Associated Students. The President shall report any such action at the first Student Council meeting following the emergency.

5. He shall carry out the provisions of this Constitution and its By-Laws.

6. The President shall have the power to veto any action taken by the Student Council which he feels is not in the best interest of the Associated Students.

7. The President shall be an ex-officio member of all committees. He shall be vested with the power to appoint and dissolve committees.

8. The President shall be responsible for having the agenda for Student Council meetings published prior to the regularly scheduled meeting time.

9. The President shall appoint a parliamentarian.

10. The President shall have the power to see that the necessary action is taken to fulfill those actions of the Associated Students, as voted on by the Student Council.

11. He shall assume the responsibility of being a leader of the students.

b. Vice President in Charge of Task Forces

1. The Vice President in charge of task forces shall assist the President and preside over the Student Council in the event of his absence.

2. The Vice President in charge of task forces shall succeed to the office of the President in the event of that officer's resignation or disqualification.

3. The Vice President in charge of task forces shall direct said forces as shall be assigned from time to time by the President and/or the Student Council.

4. He shall be the chairman of the Constitution and By-Laws Committee.

5. He shall assume the responsibility of being a leader of the students.





c. Vice President in Charge of Activities

1. The Vice President in charge of Activities shall assist the President and preside over Student Council if both the President and Vice President in charge of task forces are absent.

2. The Vice President in charge of activities shall succeed to the office of President if both the President and the Vice President in charge of task forces resign or become disqualified.

3. The Vice President in charge of activities shall be chairman of the Activities Committee and the Inter-club Council.

4. He shall carry out to the best of his ability any duties assigned to him by the President.

5. He shall assume the responsibility of being a leader of the students.

d. Public Relations Manager

1. The Public Relations Manager shall assist in the coordination among the administration, the student body and the Student Council.

2. He shall be responsible for communicating matters of interest to the local news media.

3. He shall assist the Director of Student Services in the publishing of the Quarterly Activities Calendar and the weekly "Timbermen Log".

4. He shall be in charge of handling all special and regular elections and shall see that Article VII of this Constitution is upheld.

5. He shall carry out to the best of his ability any duties assigned to him by the President.

6. He shall assume the responsibility of being a leader of the students.

e. Business Manager

1. The Business Manager shall have charge of student body financial records under the supervision of the Director of Student Services.

2. He shall be chairman of the Budget Committee.

3. He shall submit a weekly statement of finance and a monthly financial statement to Student Council.

4. He shall carry out to the best of his ability any duties assigned to him by the President.

5. He shall assume the responsibility of being a leader of the students.

f. Recording Secretary

1. The Recording Secretary shall work with the President to prepare and publish an agenda before each scheduled student Council meeting.

2. He shall be responsible for keeping written records of all Student Council meetings.

3. The Recording Secretary shall keep on file all official documents of the student body, including a copy of the ASUCC Constitution, and other official club constitutions.

4. He shall provide the chairman of each committee with a list of the members of his committee together with all the papers and instructions intended for it.

5. He shall carry out to the best of his ability any duties assigned to him by the President.

6. He shall assume the responsibility of being a leader of the students.

g. College Transfer Division and Vocational-Technical Division Representatives

1. The Representatives shall represent the division from which they are elected.

2. The Representatives shall inform the Student Council as to the wishes of the Associated Students.

3. All representatives shall serve on the Activities Committee.

4. They shall carry out to the best of their ability any duties assigned to them by the President.

5. They shall assume the responsibility of being a leader of the students.

ARTICLE X—THE STUDENT COUNCIL

SECTION 1—THE STRUCTURE OF THE STUDENT COUNCIL

a. The Officers of the Student Council shall consist of the President, the Vice President in charge of task force, the Vice President in charge of activities, the Public Relations Manager, the Business Manager, and the Recording Secretary.

b. The body of Representatives shall consist of College Transfer Representatives and the Vocational-Technical Representatives.

c. There shall be an advisor serving in an ex-officio capacity.

d. No member of the Student Council shall have more than one vote.

e. There shall be no absentee voting.

f. The Student Council shall meet during the academic year and at the call of the President, with exception of finals week and vacations.

SECTION 2—POWERS OF THE STUDENT COUNCIL

a. The student Council shall have power to review the qualifications of any Associated Student member who is nominated for office, as outlined under the specific requirements of the office.



b. The Student Council shall have the power to initiate amendments to the Constitution.

c. The Student Council shall have the power to determine the policies and activities, take council with committees and have general management of the Associated Students.

d. The Student Council shall have the responsibility of custodianship of student body monies.

e. The Student Council shall have the power to call for general and special elections.

f. The Student Council shall require all officers and members of ASUCC to comply with the provisions of this Constitution and its By-Laws.

g. The Student Council shall have the power to take such action, as they may deem necessary, to carry out the functions of student government, which do not conflict with the Constitution and its By-Laws.

h. The Student Council shall have the power to approve and to revoke all clubs and organizations and their constitutions.

i. Any action by the President may be overridden by a two-thirds vote of all voting members of the Student Council, at or before the next regular meeting.

j. The Student Council shall have the power to change and add By-Laws by a two-thirds vote of the council.

k. The Student Council shall make recommendations to the college administration concerning the welfare of the students.

ARTICLE XI—FINANCE

SECTION 1

During Fall Term, the Business Manager, with the assistance of the Director of Student Services, will prepare a tentative budget for the following school year. This budget will then be presented to the Student Council for approval prior to submitting it to the College Board of acceptance. The budget shall amount to anticipated revenue and expenditures.

SECTION 2

All vouchers shall be originated by the Business Manager and approved by the Director of Student Services.

ARTICLE XII—INITIATIVE—REFERENDUM—RECALL

SECTION 1—INITIATIVE

By means of a petition, signed by twenty percent of the Student Body members, a special election shall be held for initiative measures.

SECTION 2—REFERENDUM

A special petition, signed by thirty percent of the Student Body members, shall refer to a special election any measure passed by Student Council.

SECTION 3—RECALL

A member of the Student Council, by petition of thirty percent of the Student Body members, shall be referred to a special election for the purpose of recall.

SECTION 4—REGULATIONS

a. All petitions circulated for signatures must be cleared for ambiguity, by the Public Relations Manager.

b. The Public Relations Manager shall assign a ballot title and cause a special election to be held upon the issue, within 15 days of the day all petitions are filed.

c. The election results must be posted within two days after the election by the Public Relations Manager.

d. The Student Council shall act in accordance with the election outcome.

ARTICLE XIII—RATIFICATION AND AMENDMENT

SECTION 1—RATIFICATION

This Constitution shall take effect when it has been passed by the Student Council and has been ratified by a two-thirds-majority of the votes cast by the Associated Students in an election.

SECTION 2—AMENDMENTS

a. Amendments may originate in Student Council, where two-thirds of the voting members must be in favor of the proposed amendment, or they may originate by petition of twenty percent of the ASUCC members.

b. The proposed amendment shall, after having been posted for two weeks, be presented by ballot to the student body, where it must receive a two-thirds majority of the votes cast in an election, wherein a minimum of one-fourth of the eligible ASUCC members participate, in order to become an amendment to this Constitution.

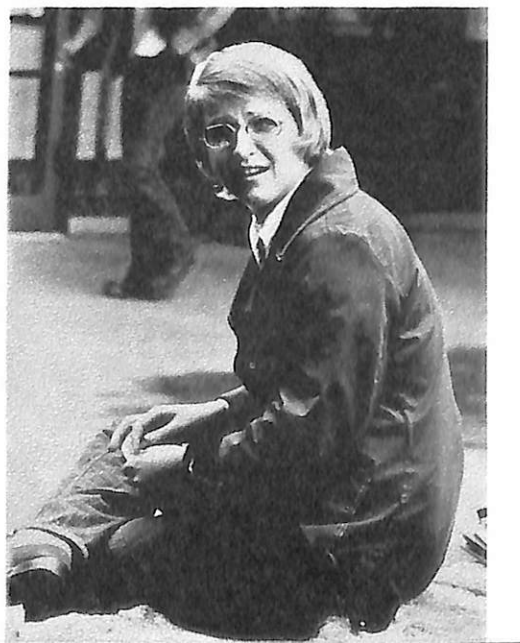
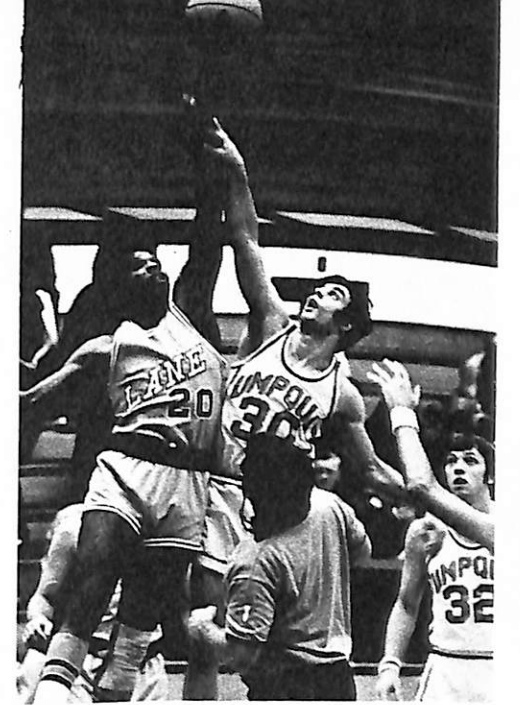
ARTICLE XIV—BY LAWS

SECTION 1

The By-Laws shall interpret the Constitution and shall be added as needed.

SECTION 2

By-Laws may originate in any Student Council meeting by a two-thirds majority of the voting members.





### SECTION 3

These By-Laws are subject to change or addition by a two-thirds majority of the voting members of the Student Council.

#### ARTICLE XV—PARLIAMENTARY GUIDE

The Student Council shall use as its parliamentary guide the latest edition of Robert's Rules of Order. If in conflict, the Constitution and By-Laws shall supersede the Parliamentary Guide.

#### ARTICLE XVI STANDING COMMITTEES

##### SECTION 1

The following committees shall be permanent standing committees:

a. There shall be an activities committee, which will be chaired by the Vice President in charge of activities, and consist of all four of the representatives, rally squad and all other interested full-time students. The committee shall meet weekly during the academic year except during final week, and plan student activities. The committees shall make all recommendations directly to Student Council by the Vice President in charge of activities.

b. The Budget Committee shall be chaired by the Business Manager and shall consist of the Director of Student Services and two students appointed by the President and approved by Student Council.

c. The Constitution and By-Laws Committee shall be chaired by the Vice President in charge of task force and shall consist of the Director of Student Services and two students appointed by the President and approved by Student Council.

d. There shall be an Inter-club Council chaired by the Vice President in charge of activities. It shall meet monthly and coordinate functions being sponsored by the various clubs. Each club must send at least one representative to the meetings, having one vote per club.



# ASUCC By-Laws

## Section Two

#### ARTICLE I—THE STUDENT COUNCIL

##### SECTION 1—OFFICERS

The elected officers shall be President, Vice President in charge of task forces, Vice President in charge of activities, Recording Secretary, Public Relations Manager and Business Manager.

##### SECTION 2—REPRESENTATIVES

a. The Representatives shall be a body of members to be elected by their constituents in a general election.

b. Two Representatives shall be selected from the College Transfer Division and two from the Vocational-Technical Division.

#### ARTICLE II—QUALIFICATIONS OF OFFICERS

##### SECTION 1—PRESIDENT

a. The elected President of the Student Body shall have sophomore standing during his proposed tenure of office.

b. He shall be a full-time student of Umpqua Community College carrying 12 or more credits during his tenure of office.

c. He shall have a GPA of 2.00 or higher for the term prior to nomination or he must have an accumulative GPA of 2.00.

d. He shall maintain a current GPA of 2.00 his tenure in office, except for one term on probationary status.

e. He must have attended UCC at least one term prior to nomination.

f. He shall not hold an executive position in any college club or organization for more than one term.

##### SECTION 2—VICE PRESIDENT IN CHARGE OF TASK FORCE

a. The elected Vice President shall have sophomore standing during his proposed tenure of office.

b. He shall be a full-time student of Umpqua Community College carrying 12 or more credits.

c. He shall have a GPA of 2.00 or higher for the term prior to nomination or a 2.00 accumulative GPA.

d. He shall maintain a current GPA of 2.00 for his tenure in office, except for one term on probationary status.

e. He must have attended UCC at least one term prior to nomination.

f. He shall not hold an executive position in any college club or organization for more than one term.

##### SECTION 3—VICE PRESIDENT IN CHARGE OF ACTIVITIES

a. The elected Vice President in charge of Activities shall have sophomore standing during his proposed tenure of office.

b. He shall be a full-time student of Umpqua Community College carrying 12 or more credits.

c. He shall have a GPA of 2.00 or higher for the term prior to nomination or a 2.00 accumulative GPA.

d. He shall maintain a current GPA of 2.00 for his tenure in office, except for one term on probationary status.

e. He must have attended UCC at least one term to nomination.

f. He shall not hold an executive position in any college club or organization for more than one term.

##### SECTION 4—PUBLIC RELATIONS MANAGER

a. The Public Relations Manager shall have sophomore standing during his proposed tenure of office.

b. He shall be a full-time student of Umpqua Community College carrying 12 or more credits.

c. He shall have a GPA of 2.00 or higher for the term prior to nomination or a 2.00 accumulative GPA.

d. He shall maintain a current GPA of 2.00 for his tenure in office, except for one term on probationary status.





- e. He must have attended UCC at least one term prior to nomination.
- f. He shall not hold an executive position in any college club or organization for more than one term.

#### SECTION 5—BUSINESS MANAGER

- a. The Business Manager shall have sophomore standing during his proposed tenure of office.
- b. He shall be a full-time student of Umpqua Community College carrying 12 or more credits.
- c. He shall have a GPA of 2.00 or higher for one term prior to nomination or a 2.00 accumulative GPA.
- d. He shall maintain a current GPA of 2.00 for his tenure in office, except for one term on probationary status.
- e. He must have attended UCC at least one term prior to nomination.
- f. He shall not hold an executive position in any college club or organization for more than one term.

#### SECTION 6—RECORDING SECRETARY

- a. The Recording Secretary shall have either Freshman or Sophomore standing during his proposed tenure of office.
- b. He shall be a full-time student of Umpqua Community College carrying 12 or more credits.
- c. He shall have a GPA of 2.00 or higher for the term prior to nomination or a 2.00 accumulative GPA.
- d. He shall maintain a current GPA of 2.00 for his tenure in office, except for one term on probationary status.
- e. He shall not hold an executive position in any college club or organization.

### ARTICLE III—NOMINATIONS

#### SECTION 1

To present a petition for a specific student body office, it should be signed by 25 full-time student body members (eight or more credit hours) and sent to the Public Relations Manager, no later than the regularly scheduled Student Council meeting of the third week of Spring Term, or the third week of Fall Term.

#### SECTION 2

No active member who is to be a candidate for nomination shall petition for more than one office.

#### SECTION 3

Each petition for nomination shall contain:

- a. Name and student body number of only one candidate.
- b. The mailing address of that candidate.
- c. A statement of the candidate's qualifications for the office or reasons for running.
- d. A statement that the candidate is willing to accept election.
- e. The name of the office desired.

### ARTICLE IV—ELECTIONS

#### SECTION 1—SPRING TERM ELECTIONS

- a. Nominations for the offices of President, Vice President in Charge of Task Forces, Vice President in Charge of Activities, Public Relations Manager, Business Manager, and Recording Secretary shall be made by petition bearing the minimum of 25 signatures of the members of the Associated Students by the close of the second week of Spring Term.
- b. Nominations shall be presented to the Student Council for approval of qualifications at the regularly scheduled Student Council meeting during the third week of Spring Term.
- c. The Student campaigns will proceed during the fourth week of Spring Term and continue up until election day.
- d. The general student body election shall occur on the Tuesday and Wednesday of the fifth week of Spring Term.
- e. Newly elected officers will assume office at the beginning of the seventh week of Spring Term.
- f. A procedure for voting and counting of the ballots will be presented by the Public Relations Manager to the Student Council for approval.

#### SECTION 2—FALL TERM ELECTIONS

- a. Nominations for the offices of the College Transfer Division Representatives and Vocational-Technical Division Representatives shall be made by petition bearing the minimum of 25 signatures of the members of the Associated Students, by the close of the second week of Fall Term.
- b. Nominations shall be presented to the Student Council for approval of qualifications at the regularly scheduled Student Council meeting during the third week of Fall Term.
- c. The student campaigns will proceed during the fourth week and continue up until election day.
- d. The general student body election will occur on the Tuesday and Wednesday of the fifth week of Fall Term.



- e. The newly elected officers will assume office and duties immediately.
- f. A procedure for voting and counting the ballots will be presented by the Public Relations Manager to the Student Council for approval.

### ARTICLE V—OCCA AND OCCSA VOTING REPRESENTATIVES AND CO-ORDINATOR

#### SECTION 1

The voting representatives from Umpqua Community College which will attend the Oregon Community College Student Associations Fall Convention shall be the President, Vice President in Charge of Task Forces, Vice President in Charge of Activities, Business Manager, Public Relations Manager and Recording Secretary as the alternate.

The voting representatives from Umpqua Community College which will attend the OCCSA Spring Convention will be the President, Recording Secretary, and four other members chosen from the student body by the President with the approval of Student Council. In the absence of one or more of the voting members, the President shall recommend an alternate, with the approval of Student Council.

#### SECTION 2

Voting members of the Student Section of the OCCA shall be the immediate past President, President and Vice President in charge of Task Forces and two delegates appointed by the President. Voting members to the OCCA delegate assembly shall be the immediate past President, President and Vice President in charge of Task Forces.

#### SECTION 3

If an officer of OCCSA attends Umpqua Community College, he shall be an ex-officio member of Student Council.

#### SECTION 4

Any student who is an official representative of Umpqua Community College to any meeting of OCCA and or OCCSA shall be financially supported by Student Council.

#### SECTION 5

The ASG President will appoint an OCCSA co-ordinator who will be approved by Student Council.

### ARTICLE VI—RALLY SQUAD REQUIREMENTS

#### SECTION 1

Rally Squad shall consist of no more than five full-time students of either sex.

#### SECTION 2

Rally Squad shall adhere to the Rally Squad Code.

#### SECTION 3

Potential rally squad members shall petition the Student Council in accordance with Fall Elections.

#### SECTION 4

A screening Committee shall consist of the Director of Student Services, Rally Advisor, the Athletic Director, an official representative from each recognized club on campus, the Chairman, being the ASG Vice President in charge of Activities. This Committee shall designate a time and place for the screening of all potential rally members.

#### SECTION 5

The Rally Queen shall be a member of the Rally Squad chosen by all the members of the Rally, with the approval of Student Council.

#### SECTION 6

A Rally representative may attend any Student Council meeting.

#### SECTION 7

Rally Squad will have one vote per representative at all activity committee meetings.

#### SECTION 8

Rally members' tenure of office will be the same as representatives'.

### ARTICLE VII—CLUBS AND INTEREST GROUPS

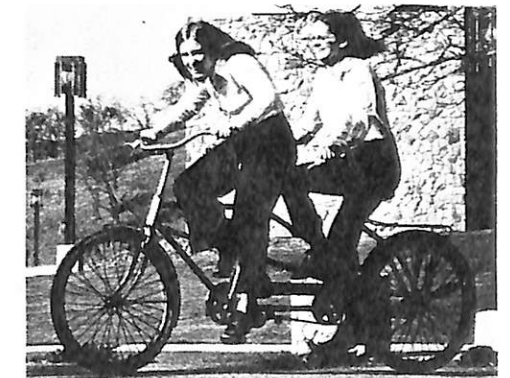
#### SECTION 1

Each club or interest group must seek to function, at least in part, as a service club, contributing some positive and worthwhile service to the college.

#### SECTION 2

All clubs and interest groups must submit a petition to the Student Council, with at least 15 names to determine if there is sufficient interest. All clubs and interest groups must maintain an active membership of at least 5 members.

Thirty Nine





### SECTION 3

All clubs and interest groups must submit a constitution and by-laws to the Student Council for recognition of the club and its constitution and by-laws. Any amendments to the recognized club or interest group's constitution must be a two-thirds vote of Student Council.

### SECTION 4

Any club or interest group, which is presently non-functioning, shall be given a period of one term in which to reorganize its membership and to comply with the sections of this article. If any club or interest group fails to meet these requirements of reactivation within this time period, it will lose any status that it previously held as a part of the Associated Students of Umpqua Community College.

### SECTION 5

All recognized clubs and interest groups may have a representative at the Student Council meetings. No officer of ASUCC-Student Council shall hold an executive position in any college club for more than one term.

### SECTION 6

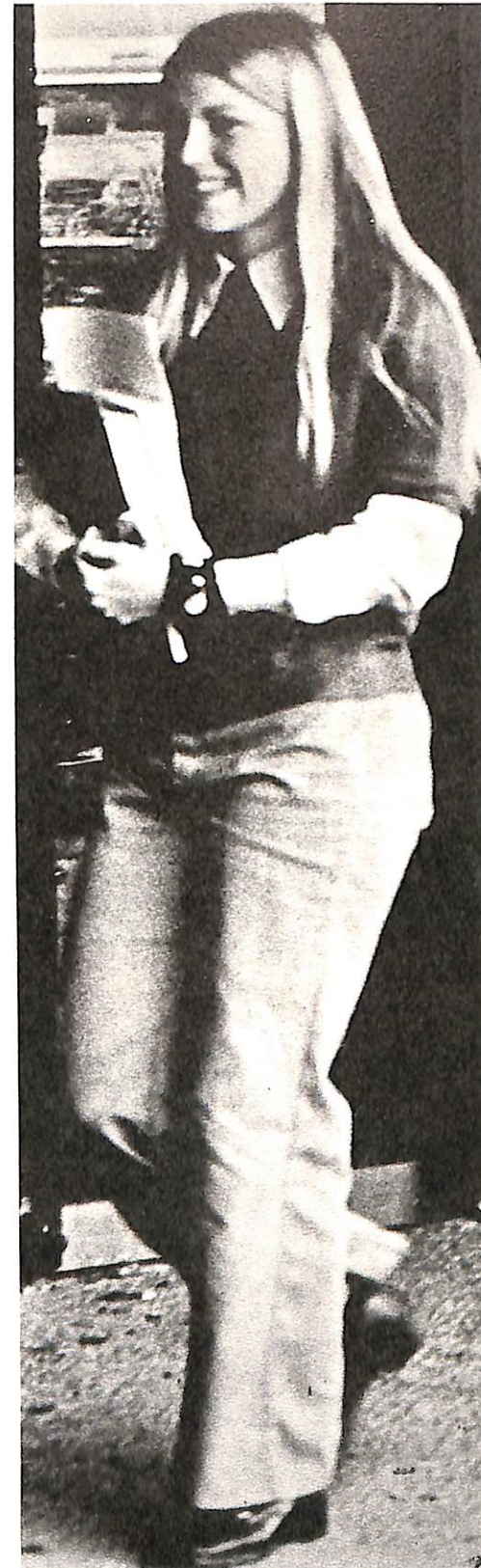
Each club must send at least one representative to the monthly inter-club Council meetings, with one vote per club. Each interest group may send a non-voting representative to the inter-club council.

### SECTION 7

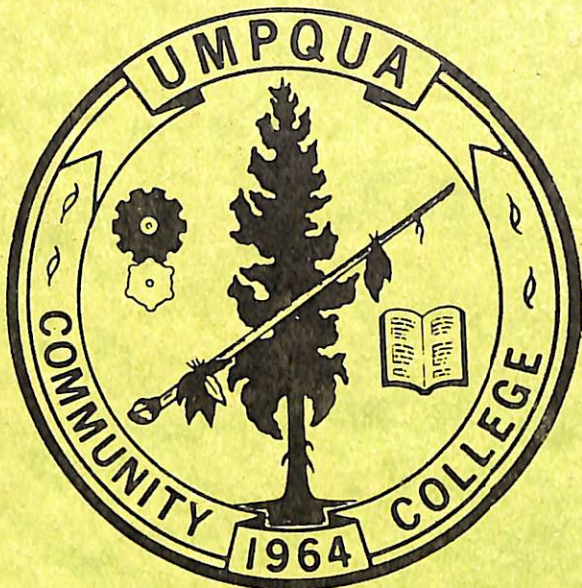
Each club must have an advisor who shall be approved by Student Council.

### SECTION 8

Interest groups may exist with the approval of Student Council by a two-thirds majority.







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